

Minutes

Committee APPOINTMENT COMMITTEE – PROGRAMME DIRECTOR

Date and Time of Meeting FRIDAY, 23RD FEBRUARY 2018 AT 12.30PM

Venue CARDIFF SUITE, TY DYSGU, NANTGARW

Membership

1 Election of Chairperson

RESOLVED – That Councillor Deborah Willcox be elected Chairperson of this Appointment Committee convened for the appointment of the Interim Programme Director.

2 Apologies (if any)

None were received

3 Declaration of Interests

There were no declarations of interest in accordance with the Members Code of Conduct.

4 Terms of Reference

To note the following Terms of Reference:-

“To discharge the functions of the Joint Cabinet in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006), in accordance with the Cabinet Report dated 20th November 2017 and any other relevant policies and procedures.”

5 Exclusion of the Public

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of exempt Information as defined in Part 4 of the Local Government Act 1972 and as described below: -

Paragraph 12 – Information relating to an applicant to become an employee of a Local Authority; and

Paragraph 13 – Information which is likely to reveal the identity of an individual.

6 Appointment of Programme Director

The Appointment Committee was convened to consider the long-list of candidates for the appointment of Interim Programme Director.

The Committee reviewed twenty applications received for this post and gave consideration to how candidates met the essential requirements from the person specification; and identified those candidates to be recommended to go forward to an Assessment Centre on 7th March 2018.

RESOLVED – That

Candidates 1, 3, 4, 5, 8, and 15 be put forward to the Assessment Centre to be held on 7th March 2018.

7 Dismissal (if required)

There was no consequential dismissal required as part of the long-listing process.

8 Date of Next Meeting

There date of the next meeting was to be advised.

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