

CARDIFF CAPITAL REGION CITY DEAL REGIONAL CABINET MEETING

MINUTES

REGIONAL CABINET MEETING: 20 NOVEMBER 2017

Regional Cabinet Members Present:

Cllr Nigel Daniels, Leader	-	Blaenau Gwent Council
Michelle Morris, Managing Director	-	Blaenau Gwent Council
Cllr Huw David, Leader	-	Bridgend Council
Darren Mepham, Chief Exec	-	Bridgend Council
Cllr David Poole, Leader	-	Caerphilly Council
Chris Burns, Chief Exec	-	Caerphilly Council
Cllr Huw Thomas, Leader	-	Cardiff Council
Paul Orders, Chief Exec	-	Cardiff Council
Cllr Kevin O'Neill, Leader	-	Merthyr Tydfil Council
Cllr Peter Fox, Leader	-	Monmouthshire Council
Paul Matthews, Chief Exec	-	Monmouthshire Council
Cllr Debbie Wilcox, Leader	-	Newport Council
Will Godfrey, Chief Exec	-	Newport Council
Cllr Andrew Morgan, Leader (Chair)	-	Rhondda Cynon Taf Council
Chris Bradshaw, Chief Exec	-	Rhondda Cynon Taf Council
Cllr Anthony Hunt, Leader	-	Torfaen Council
Alison Ward, Chief Exec	-	Torfaen Council
Cllr John Thomas, Leader	-	Vale of Glamorgan Council
Rob Thomas, Chief Exec	-	Vale of Glamorgan Council

Officers:

Christine Salter	-	Accountable Body
David Marr	-	Accountable Body
Liz Weale	-	Accountable Body
Hrjinder Singh	-	Accountable Body
Tracey Thomas	-	Accountable Body
Alistair Milburn	-	Effective Communications
Sheila Davies, Director	-	City Deal PMO
John Duddridge	-	City Deal PMO
Sian Lewis	-	City Deal PMO
Matthew Swindell	-	City Deal PMO

Invited Guests:

Sophie Howe	-	Future Generations Commissioner
Heledd Morgan	-	Future Generations Commission

Apologies:

Gareth Chapman, Chief Exec - Merthyr Tydfil Council

1. Welcome and Apologies for Absence

Cllr Morgan welcomed colleagues to the meeting, including Sophie Howe, Future Generations Commissioner, who had been invited to attend under item 12 on the agenda. Cllr Morgan asked colleagues to stand for a minute's silence in memory of Carl Sargeant AM.

2. Regional Economic Growth Partnership (Minute No.11)

Appendix 4 of this report is not for publication as it contains exempt information of a kind described in paragraphs 13, 14 and 21 of parts 4 and 5 of Schedule 12a to the Local Government Act 1972. It is viewed in the public interest to maintain the exemption so that applicants are not discouraged from applying for positions and that personal details are kept confidential.

The Regional Cabinet considered a report on behalf of Councillor Huw Thomas:-

1. To approve the appointment of the Chair of the Regional Economic Growth Partnership.
2. To establish the Regional Economic Growth Partnership Board.

RESOLVED: it was agreed that Cardiff Capital Region Joint Cabinet:

- a) Approve the appointment of the candidate referred to in Appendix 4 as Chair of the Regional Economic Growth Partnership.
- b) Approve the draft terms of reference for the Chair (as set out in Appendix 2 to this report) and the draft terms of appointment of the Chair (as set out in Schedule 3) and delegates authority to the Chief Executive of Cardiff Council, in consultation with the Chair of the Regional Cabinet, the lead member for the Regional Economic Growth Partnership, the City Deal Programme Director and the Accountable Body, to make such amendments to the terms of reference and terms of appointment (provided they are not material in nature) as may be required to conclude the appointment of the Chair.
- c) Delegates authority to the Chief Executive of Cardiff Council, in consultation with the Chair of the Cardiff Capital Region Cabinet, the lead member for the Regional Economic Growth Partnership, the Chair of the Regional Economic Growth Partnership and the City Deal Programme Director to:
 - (i) select the appointment panel for the REGP Board Members, as referred to in this report, and
 - (ii) carry out and conclude the appointment process of the REGP Board Members.

- d) Nominated Cllr Huw Thomas and Cllr Peter Fox as the two members of the Regional Cabinet to act as REGP Board Members for the time being, with such nominations being reconsidered at the first meeting of the Regional Cabinet held in each financial year or as and when required.
- e) For this and the next three financial years, allocates funding of up to £30,000 per annum to support the establishment of the Regional Economic Growth Partnership, with ongoing financial support for the REGP being considered by the Regional Cabinet when setting its Annual Budget.

3. Minutes of the AGM 30th June and Regional Cabinet 14th July 2017

The minutes for both meetings were accepted as correct records.

4. Declarations of Interest

There were no declarations of interest made on items on the meeting agenda.

5. Report on the Quarter 1 Performance Reporting to Welsh and UK Government (Minute No.12)

The Regional Cabinet considered a report on behalf of the City Deal Programme Director:-

- 1. To inform Regional Cabinet of the Quarter 1 reporting position, against the CCRCDC Implementation Plan 2016-2020 (formally adopted on the 1st March 2017) and CCRCDC Transition Plan (formally adopted on the 17th March 17).
- 2. To discharge the reporting requirements within the Cardiff Capital Region City Deal (CCRCDC) Assurance Framework (JWA Schedule 8, point 2.2.9).
- 3. To recommend that Regional Cabinet approve the Quarter 1 report in Appendix 1, to be circulated to both Welsh and UK Government.

RESOLVED: it was agreed that Cardiff Capital Region Joint Cabinet:

- a) Consider and deem acceptable to approve the Quarter 1 performance report.
- b) Authorise the Project Manager of the CCRCDC Regional Office to formally submit the quarter one performance report, including supporting information to both UK and Welsh Governments, and other stakeholders as required, on behalf of the Regional Cabinet.

6. Report on the 2017/18 Budget Monitoring Position Statement Month 05 (Minute No.13)

The Regional Cabinet considered a report on behalf of the Corporate Director Resources, City of Cardiff Council:-

1. To provide Cardiff Capital Region Joint Cabinet (Joint Cabinet) with details of actual expenditure, income and the projected full year out-turn as at the 31st August 2017 (Month 05), against its approved 2017/18 Revenue Budget.

RESOLVED: it was agreed that the Cardiff Capital region Regional Cabinet note the actual expenditure, income and projected full year out-turn position as at the 31st August 2017 (Month 05), against its approved 2017/18 Revenue Budget.

7. Report on the Wider Investment Fund 2017/ 18 Position at Month 05 (Minute No.14)

The Regional Cabinet considered a report on behalf of the City Deal Programme Director:-

1. To provide Cardiff Capital Region Joint Cabinet (Regional Cabinet) with an update of actual expenditure, commitments and projected full year out-turn as at 31st August 2017 (Month 05), against the Annual Business Plan for the financial year 2017/2018.
2. To provide Regional Cabinet with a general update on the position against the Wider Investment Fund for the five year period to 2020/21, when the first gateway review is scheduled to take place.

RESOLVED: it was agreed that Cardiff Capital Region Joint Cabinet:

- a) Note the actual expenditure, commitments and projected full year out-turn as at the 31st August 2017 (Month 05) against the Annual Business Plan;
- b) Note the position against the Wider Investment Fund over the 5 year period to the first gateway review due in 2020/21.
- c) Authorise the Regional Director and Portfolio Lead for Business to undertake an urgent review of the initial support requested for the Regional Business Organisation, in conjunction with Welsh Government.

8. Report on the Governance Arrangements for the Regional Scrutiny Committee (Minute No.15)

The Regional Cabinet considered a report on behalf of the City Deal Programme Director to consider the establishment of, and governance arrangements for, the Joint Scrutiny Committee which, if acceptable, be referred to each of the ten Councils for formal approval.

RESOLVED: it was agreed that Cardiff Capital Region Joint Cabinet:

- Approve the draft Terms of Reference attached at Appendix 1 to submit to each constituent Council for approval.
- Would suggest to the Joint Scrutiny Committee that the Regional Cabinet minutes are included on the future Joint Scrutiny Committee agendas for information.

- The Chair of the Regional Cabinet, or another Member representative, offers to attend future meetings of Joint Scrutiny to give a verbal update on the progress of the CCR City Deal.

That Regional Cabinet:

- (i) Considered and recommends to the Councils for approval, which constituent Council should host the Joint Scrutiny Committee and provide the requisite support services and advice (subject also to that Council's formal agreement) and
- (ii) Subject to each of the ten Councils determining to establish the Joint Scrutiny Committee proposed and agreeing which Council shall host the Joint Scrutiny Committee, delegate authority to the Regional Programme Director to agree with the Host Council the level of funding required in 2017/18 to fund such Joint Scrutiny Committee hosting arrangements (provided such level of funding is within Regional Cabinet's 2017/18 approved budget), with future funding arrangements being considered as part of Regional Cabinet's annual budget setting process.

9. Report on the Regional Transport Authority Terms of Reference (Minute No.16)

The Regional Cabinet considered a report on behalf of the City Deal Programme Director:-

1. To agree the Terms of Reference for the Cardiff Capital Region Transport Authority; and
2. To establish the Cardiff Capital Region Transport Authority as a sub-committee of the Regional Cabinet.

RESOLVED: that Cardiff Capital Region Joint Cabinet:

- 1) Agree the Terms of Reference for a Cardiff Capital Region Transport Authority as detailed in Appendix 1 to this report; and
- 2) Establish the Cardiff Capital Region Transport Authority as a sub-committee of the Joint Cabinet.

10. Report on the Permanent Appointment of the Cardiff Capital Region Programme Director (Minute No.17)

Cllr Morgan asked any parties that were potentially part of this future appointment process to leave the room at this stage. All Chief Executives (with the exception of the Cardiff Capital Region Lead) therefore left the room, leaving Members, members of the public and relevant Officers from the Accountable Body to discuss the matter.

The Regional Cabinet considered a report on behalf of the Cardiff Capital Regional Lead Chief Executive.

1. To seek approval for the terms and conditions and salary aligned to the City Deal Programme Director post.
2. To seek approval of the process for the advertisement and recruitment of the City Deal Programme Director post.
3. To seek approval to establish an Appointments Committee as a subcommittee of the Joint Cabinet on the terms of reference set out in Appendix B.
4. To request that members select and confirm those members who will comprise the Appointments Committee.

RESOLVED: that Cardiff Capital Region Joint Cabinet:

- a) Considered and determined the level of salary to attach to the proposed City Deal Programme Director Post, based on the information provided in the report.
- b) Approve the role and the terms and conditions including the salary (determined pursuant to recommendation a) aligned to the City Deal Programme Director post, subject to the ultimate approval of the employer Council.
- c) Approve the process for the advertisement and recruitment of the City Deal Programme Director post.
- d) Approve the establishment of an Appointments Committee as a subcommittee of the Joint Cabinet on the terms of reference set out in Appendix B.
- e) Determined the five members of the Regional Cabinet who, for the time being, will be appointed to the Appointments Committee, namely Cllrs Debbie Wilcox, Anthony Hunt, David Poole, Kevin O'Neill and John Thomas.

Cllr Morgan thanked colleagues for attending and the meeting was concluded.