

## OFFICERS' PERSONAL INTERESTS & SECONDARY EMPLOYMENT DECLARATION FORM

*Please note, this declaration is supplementary to your Organisations/Council's employer code of conduct and you must continue to declare any relevant interests in accordance with your Organisation's/Council's own Employer code of conduct.*

<b>Name:</b>	<b>Nicola Somerville</b>
<b>Job Title</b>	<b>Head of business development and Inclusive growth</b>

### Secondary employment (if applicable)

<b>Job Title / Position</b>	N/A
<b>Name and Address of Employer / Company / Organisation</b>	
<b>Details of employment including duties, hours worked per week and times and place of work</b>	

### Other Potential Conflicts of Interest

Please Note: You only need to disclose personal interests which conflict, or may conflict, with your duties to your Organisation and/or Council. If you are at all unsure, you should disclose your interest using this form or discuss this with your Manager. The interest will then be recorded in a register which will be maintained by the City Deal Office

<b>Business interests eg contracts with the Council, sponsorship etc</b>	<b>N/A</b>
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<b>Membership or management of a club, organisation, charity, professional association or other body</b>	<b>N/A</b>
<b>Land or property interests</b>	<b>N/A</b>
<b>Other financial interests</b>	<b>N/A</b>
<b>Any other potentially conflicting personal interests</b>	<b>Chair of Newport City Homes Parent Governor – Glan Usk School Newport</b>

<b>Notification of Changes</b>	<b>I undertake to notify the City Deal Office, along with notifying my own Organisation and/or Council in writing of any changes which may occur within 28 days from the date of the change, by submitting a new declaration as appropriate.</b>
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<b>Signature:</b>		<b>Date:</b>	12.02.2020
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**TO BE COMPLETED BY OPERATIONAL MANAGER (or above)**

**PART 1**

**Nature of Personal Interest / Secondary Employment:**

**Is there a Conflict of Interest**

**YES / NO**

**(please give details / reasons)**

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**PART 2**

**To be completed if there is a Conflict of Interest**

<b>Is it possible to re-adjust/reallocate duties to avoid the conflict?</b>	<b>YES / NO</b>  (please give details / reasons)
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**Is any other action necessary to avoid the conflict?**

<b>Signature:</b>		<b>Date:</b>	
<b>POSITION</b>			