

**28 JUNE 2021**

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**2020/21 JOINT COMMITTEE REVENUE BUDGET FINAL OUTTURN  
POSITION**

**REPORT OF CARDIFF CAPITAL REGION SECTION 151 OFFICER**

**AGENDA ITEM 6**

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**Reason for this Report**

1. To provide the Cardiff Capital Region Joint Cabinet (Regional Cabinet) with details of the final outturn position (subject to audit) against the Joint Committee Revenue Budget for the year ending 31 March 2021.

**Background**

2. At its meeting of 19<sup>th</sup> December 2019, Regional Cabinet approved its 2020/21 Joint Committee Revenue Budget. The budget supports the City Deal Office (CDO) and the Accountable Body (AB) support arrangements for the work of the Regional Cabinet.
3. The budget is funded from local authority Revenue Contributions and the Wider Investment Fund 'Top-Slice'.

**Issues**

4. The 2020/21 out-turn position, detailed in Table 1 below shows a net underspend of £322,258 compared to the budget for the year. The General Reserve balance of £212,080 carried into 2020/21 has not been required to be drawn down and will therefore be carried into 2021/22
5. The Monitoring reports considered by Regional Cabinet at its meetings throughout the financial year have noted that underspends would be realised against the budget set for the year and accordingly, the budgeted contribution to the City Deal Office from the Wider Investment Fund Top-Slice would not be required in full.

6. The underspend during the year has resulted in a £322,258 reduction in the budgeted drawdown of Wider Investment Fund Top-Slice funding.

**Table 1: Joint Committee Revenue Out-turn Position**

	<b>2020/21 Budget</b>	<b>2020/21 Outturn</b>	<b>Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>City Deal Office (CDO)</u></b>			
Employee Related	1,069,822	895,197	(174,625)
Premises Related	21,000	15,522	(5,478)
Transport Related	15,000	4,044	(10,956)
Supplies & Services	68,695	132,080	63,385
Joint Scrutiny	25,000	25,000	0
5 Year Gateway Review Support	93,214	108,902	15,688
WAO Performance Audit Fee	15,000	(1,139)	(16,139)
Contingency	80,618	0	(80,618)
<b>Sub Total</b>	<b>1,388,349</b>	<b>1,179,606</b>	<b>(208,743)</b>
<b><u>Accountable Body Support Services</u></b>			
HR People Services	12,467	8,570	(3,897)
Finance & Accountancy Support	138,294	70,186	(68,108)
Exchequer, Internal Audit & Insurance	2,857	4,857	2,000
Legal & Governance Support	80,000	60,540	(19,460)
ICT, Information & Governance	17,626	13,534	(4,092)
External Audit Fee	12,500	30,882	18,382
Procurement	5,000	0	(5,000)
Contingency	33,340	0	(33,340)
<b>Sub Total</b>	<b>302,084</b>	<b>188,569</b>	<b>(113,515)</b>
<b>Gross Expenditure</b>	<b>1,690,433</b>	<b>1,368,175</b>	<b>(322,258)</b>
<b><u>Funded by:-</u></b>			
Partner Contribution – Blaenau Gwent (4.6%)	(50,822)	(50,822)	0
Partner Contribution – Bridgend (9.5%)	(104,958)	(104,958)	0
Partner Contribution – Caerphilly (12.0%)	(132,578)	(132,578)	0
Partner Contribution – Cardiff (23.7%)	(261,844)	(261,844)	0
Partner Contribution – Merthyr Tydfil (3.9%)	(43,088)	(43,088)	0
Partner Contribution – Monmouthshire (6.1%)	(67,394)	(67,394)	0
Partner Contribution – Newport (9.8%)	(108,272)	(108,272)	0
Partner Contribution – RCT (15.8%)	(174,561)	(174,561)	0
Partner Contribution – Torfaen (6.1%)	(67,394)	(67,394)	0
Partner Contribution – Vale of Glam (8.5%)	(93,909)	(93,909)	0
WIF 'Top-Slice' Contribution	(151,166)	0	151,166
WIF Reserve Contribution	(434,448)	(263,356)	171,092
<b>Gross Income</b>	<b>(1,690,433)</b>	<b>(1,368,175)</b>	<b>322,258</b>
<b>Net Position</b>	<b>0</b>	<b>0</b>	<b>0</b>

### **City Deal Office: Underspend (£208,743)**

7. City Deal Office expenditure for the year ending 31 March 2021 amounts to £1,179,606 representing 85% of the budget.

#### **Employee Related Budgets: (£174,625)**

8. The Employee Related budget of £1,069,822, was based on 16 Full Time Equivalents but some posts remain vacant whilst recruitment exercises are undertaken.

#### **Premises Related Budgets: (£5,478)**

9. The premises related budget included a contingency of £5,000 which was not required.

#### **Transport Related Expenditure: (£10,956)**

10. There has been an underspend against these budgets due to an increase in meetings taking place remotely due to the Covid-19 lockdowns.

#### **Supplies & Services: £63,385, offset by Contingency (£80,618)**

11. A number of budget headings have underspent as a result of the pandemic and the different ways of working, for example, Office Equipment & Furniture and Meeting Room Hire.
12. This is, however, offset by unbudgeted Media and Communications costs of £87,429 relating to external communications, targeted publicity and media support. A specific budget has been put in place for these ongoing costs in 2021/22.

### **Accountable Body Support & Related Services: Underspend (£113,515)**

13. Accountable Body expenditure for the year ending 31 March 2021 amounted to £188,569 representing just over 62% of the budget.
14. The City Deal Office and the Accountable Body have reviewed the Service Level Agreements in place for both the current and future financial years, the outcome of which is reflected in the approved Joint Committee Revenue Budget for 2021/22.
15. It is, however, noted that there were a number of variances to 2020/21 budgets including a £68,108 underspend against the Finance & Accountancy Support Budget and £19,460 against the Legal & Governance Support Budget which reflect the amount of support required, an underspend of £33,340 against the contingency budget and other smaller underspends against HR People

Services, ICT and Procurement Costs, alongside an increase in Internal Audit costs which reflects additional audit work being undertaken.

### **Reasons for Recommendations**

16. To inform Regional Cabinet of the final outturn position against its Joint Committee Revenue Budget for the year ending 31 March 2021.

### **Financial Implications**

17. The underspend position in 2020/21 compared to the budget approved for that year has reduced the planned Wider Investment Fund (WIF) 'Top Slice' contribution to the Joint Committee Revenue Budget required during the year.

### **Legal Implications**

18. The Joint Working Agreement in relation to the delivery of the Cardiff Capital Region City Deal (JWA) provides that the Regional Cabinet's terms of reference include monitoring performance. One of the purposes of this report is to facilitate such monitoring by providing details of the final out-turn position against the Joint Committee Revenue Budget for the year ending 31 March 2021.
19. As this report simply sets the final outturn position for Joint Cabinet to note, there are no other legal implications for this report.

### **Well-being of Future Generations (Wales) Act 2015**

20. In developing the Plan and in considering its endorsement regard should be had, amongst other matters, to:
  - a) the Welsh Language (Wales) Measure 2011 and the Welsh Language Standards;
  - b) public sector duties under the Equalities Act 2010 (including specific Welsh public sector duties). Pursuant to these legal duties Councils must in making decisions have due regard to the need to (1) eliminate unlawful discrimination, (2) advance equality of opportunity and (3) foster good relations on the basis of protected characteristics. Protected characteristics are: a. age; b. gender reassignment; c. sex; d. race – including ethnic or national origin, colour or nationality; e. disability; f. pregnancy and maternity; g. marriage and civil partnership; h. sexual orientation; i. religion or belief – including lack of belief, and;
  - c) the Well-being of Future Generations (Wales) Act 2015. The Well-being of Future Generations (Wales) Act 2015 ('the Act') is about improving the social, economic, environmental and cultural well-being of Wales. The Act places a 'well-being duty' on public bodies aimed at achieving 7 national well-being goals for Wales - a Wales that is prosperous, resilient, healthier, more equal, has cohesive communities, a vibrant culture and thriving Welsh language and is globally responsible. In discharging their respective duties under the Act,

each public body listed in the Act (which includes the Councils comprising the CCRCD) must set and published wellbeing objectives. These objectives will show how each public body will work to achieve the vision for Wales set out in the national wellbeing goals. When exercising its functions, the Regional Cabinet should consider how the proposed decision will contribute towards meeting the wellbeing objectives set by each Council and in so doing achieve the national wellbeing goals. The wellbeing duty also requires the Councils to act in accordance with a 'sustainable development principle'. This principle requires the Councils to act in a way that seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

Put simply, this means that Regional Cabinet must take account of the impact of their decisions on people living their lives in Wales in the future. In doing so, Regional Cabinet must:

- look to the long term;
- focus on prevention by understanding the root causes of problems;
- deliver an integrated approach to achieving the 7 national well-being goals;
- work in collaboration with others to find shared sustainable solutions;
- involve people from all sections of the community in the decisions which affect them.

21. Regional Cabinet must be satisfied that the proposed decision accords with the principles above. To assist Regional Cabinet to consider the duties under the Act in respect of the decision sought, an assessment has been undertaken, which is attached at Appendix 1.

### **Equality Act 2010**

22. In considering this matter, regard should be had, amongst other matters, to the Councils' duties under the Equality Act 2010. Pursuant to these legal duties the Regional Cabinet must in making decisions have due regard to the need to (1) eliminate unlawful discrimination (2) advance equality of opportunity and (3) foster good relations on the basis of protected characteristics. Protected characteristics are:

- age;
- gender reassignment;
- sex;
- race – including ethnic or national origin, colour or nationality;
- disability;
- pregnancy and maternity;
- marriage and civil partnership;
- sexual orientation;
- religion or belief – including lack of belief.

## **RECOMMENDATION**

23. It is recommended that Cardiff Capital Region Joint Cabinet:

- (1) notes the final outturn position against the approved Joint Committee Revenue Budget for the year ending 31 March 2021.

**Christopher Lee**  
**Section 151 Officer, Cardiff Capital Region**  
**28 June 2021**

Appendix 1 Well-being of Future Generations Assessment

# Future Generations Assessment Evaluation

## (includes Equalities and Sustainability Impact Assessments)

Item 6 Appendix 1

<p><b>Name of the Officer completing the evaluation:</b></p> <p>Christopher Lee</p> <p><b>Phone no:</b> 02920 72300  <b>E-mail:</b> christopher.lee@cardiff.gov.uk</p>	<p><b>Please give a brief description of the aims of the proposal</b></p> <p>To provide details of expenditure, income and projected full year outturn position against the approved 2020/21 Joint Committee revenue budget.</p>
<p><b>Proposal:</b> 2020/21 Joint Committee Revenue Budget Final Outturn Position</p>	<p><b>Date Future Generations Evaluation form completed:</b> 28 June 2021</p>

**1. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>The report sets out progress against agreed revenue budgets and the way in which resources are being used to deliver outcomes and targets.</p>	<p>Set out in report</p>
<p><b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>	<p>Not directly relevant however financial support and investments will have regard to these principles and will be set out on a business-case by business-case basis.</p>	
<p><b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood</p>	<p>Not directly applicable</p>	
<p><b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected</p>	<p>Not directly applicable</p>	

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	Not directly applicable	
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Not directly applicable	
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	City Deal is about delivering as far as possible across 10 LAs and a population of £1.5m people. It is about economic gains – but importantly how this will convert as tools for improving people’s lives. Some of the specific interventions around skills and housing – will seek to make a more direct contribution to equity of access and equal opportunity for all.	

## 2. How has your proposal embedded and prioritized the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 Balancing short term need with long term and planning for the future	The report sets out short-term interventions and balances these against the long-term delivery of major programmes.	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Working together with other partners to deliver objectives</p>	<p>A cornerstone of our process is the strength of partnership working.</p>	
 <p>Involving those with an interest and seeking their views</p>	<p>Communications and engagement remain a feature of our work.</p>	
 <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Demonstrated in the report through detailed funding allocations and investment cases</p>	
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>City Deal seeks to make a contribution on place and to improving the life chances of people in the region.</p>	

**3. Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	<p>The report is an overview of financial performance. The protected characteristic assessments related to specific proposals will need to be drawn out in the relevant business cases and proposal documents.</p>	<p>None arising at this time.</p>	
Disability	<p>As above</p>	<p>As above</p>	

<b>Protected Characteristics</b>	<b>Describe any positive impacts your proposal has on the protected characteristic</b>	<b>Describe any negative impacts your proposal has on the protected characteristic</b>	<b>What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?</b>
Gender reassignment	As above	As above	
Marriage or civil partnership	As above	As above	
Pregnancy or maternity	As above	As above	
Race	As above	As above	
Religion or Belief	As above	As above	
Sex	As above	As above	
Sexual Orientation	As above	As above	
Welsh Language	As above	Not at this time but the situation will be kept under review.	

**4. Safeguarding & Corporate Parenting. Are your proposals going to affect either of these responsibilities?**

	<b>Describe any positive impacts your proposal has on safeguarding and corporate parenting</b>	<b>Describe any negative impacts your proposal has on safeguarding and corporate parenting</b>	<b>What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?</b>
Safeguarding	Not directly relevant –however, building the future economy should have a profoundly positive impact on ability to safeguard the future of our residents		
Corporate Parenting	Not directly relevant – however building strength in the economy should create opportunities for all of the young people entrusted in our care		

**5. What evidence and data has informed the development of your proposal?**

- Evidence and input contributed by theme leads
- Outcomes of assessments such as audit reports
- The Draft Annual Governance Statement
- Delivery against targets set out in individual business cases/ approved project documentation
- Financial data and recording

**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

The areas requiring attention and focus are set out and follow-up actions will be assessed and monitored ongoing through the quarterly reporting mechanism. .

**7. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.**

<b>The impacts of this proposal will be evaluated on:</b>	Q1 2021/22
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