

**Cardiff Capital Region  
Regional Cabinet Meeting**

9.30am-11.30am on Monday 20 September 2021  
Remote Meeting using Microsoft Teams

**Minutes**

**Leaders and Chief Executives**

Cllr Nigel Daniels	Leader	Blaenau Gwent CBC
Michelle Morris	Managing Director	Blaenau Gwent CBC
Cllr Huw David	Leader	Bridgend CBC
Mark Shephard	Chief Executive	Bridgend CBC
Cllr Philippa Marsden (Vice Chair)	Leader	Caerphilly CBC
Cllr Huw Thomas (Vice Chair)	Leader	Cardiff Council
Paul Orders (until 10:46)	Chief Executive	Cardiff Council
Cllr Lisa Mytton	Leader	Merthyr Tydfil CBC
Ellis Cooper	Chief Executive	Merthyr Tydfil CBC
Cllr Richard John (Vice Chair)	Leader	Monmouthshire CC
Paul Matthews	Chief Executive	Monmouthshire CC
Cllr Jane Mudd (from 09:48)	Leader	Newport CC
Beverly Owen	Chief Executive	Newport CC
Cllr Andrew Morgan	Leader	Rhondda Cynon Taf CBC
Chris Bradshaw	Chief Executive	Rhondda Cynon Taf CBC
Cllr Anthony Hunt (Chair)	Leader	Torfaen CBC
Stephen Vickers	Chief Executive	Torfaen CBC
Cllr Neil Moore	Leader	Vale of Glamorgan Council
Cllr Lis Burnett	Deputy Leader	Vale of Glamorgan Council
Rob Thomas	Chief Executive	Vale of Glamorgan Council

**Officers**

Christopher Lee	Section 151 Officer	Accountable Body
Anil Hirani	Accountancy Manager	Accountable Body
Gareth Gates	Accountant	Accountable Body
Lindsey Yeoman	Accountant	Accountable Body
James Williams	Solicitor	Accountable Body
Chloe Williams	Solicitor	Accountable Body
Kellie Beirne	Director	Office of the CCR
Rhys Thomas	Chief Operating Officer	Office of the CCR
Nicola Somerville	Head of Inclusive Growth & Business Development	Office of the CCR
Hrjinder Singh	Head of Finance, Risk & Assurance	Office of the CCR
Colan Mehaffey	Head of Innovation & Clusters	Office of the CCR
Suzanne Chesterton	Marketing & Communications Lead	Office of the CCR
Robert O'Dwyer	Head of Infrastructure	Office of the CCR

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Nathan Llewellyn	Marketing & Communications Officer	Office of the CCR
Alison Merrifield	Project Officer	Office of the CCR
Nicola Butler	Business Development & Partnership Officer	Office of the CCR
Liz Fitzgerald (minutes)	Business Development & Partnership Officer	Office of the CCR
<b>Observers</b>		
Sara-Jane Byrne	Audit Manager	Audit Wales
Gareth Ashman (from 09:56)	Head Of Infrastructure	UK Government
Claire Jenkins	South East Wales Team	Welsh Government
Jenna Dillon	Senior Project Delivery Manager – South East Wales	Welsh Government
Christian Hanagan	Service Director Democratic Services & Communications	Rhondda Cynon Taf CBC

## Apologies

Christina Harray	Chief Executive	Caerphilly CBC
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Recording of the public meeting started at 09:30

### 1. Welcome and Apologies

Cllr Hunt opened the meeting and apologies were noted.

### 2. Declarations of Interest

Declarations of interest were received from:

- a) Michelle Morris in connection with Item 8 because she is a member of the Investment Panel board;
- b) Paul Orders in connection with Item 8 (d) Media Cymru due to his position on the Clwster Steering Board and therefore being cognisant of the SIPF application for Media Cymru. He confirmed he would leave the meeting prior to the discussion;
- c) Kellie Beirne in connection with Item 8 (d) Media Cymru and any matters relating to SIPF bids because she is a Board member of UKRI's Research England Council.

### 3. Minutes of the meeting held on 28 June 2021

The minutes of the meeting held on 28 June 2021 were agreed as a true and accurate record of the meeting as moved by Cllr Marsden.

### 4. 2021/22 Month 5 Joint Committee Revenue Budget Monitoring Position

Christopher introduced the report.

Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend, Rhondda Cynon Taf, Vale of Glamorgan, Cardiff, Caerphilly, Merthyr Tydfil, Blaenau Gwent, Monmouthshire and Torfaen.

Cllr Mudd was not present to vote for Newport.

It was resolved that the CCR Regional Cabinet:

- (1) noted the actual expenditure, income and projected full year out-turn position as at the 31st August 2021 (Month 05), against its approved 2021/22 Revenue Budget.

## **5. 2021/22 Annual Business Plan - Quarter 1 Performance Report**

*Appendix 4 to this report is exempt from publication because it contains such information as described in paragraphs 14 (information relating to the financial or business affairs of any particular person) and 21 (public interest test) of sections 4 and 5 of Schedule 12A to the Local Government Act 1972 and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information*

Kellie introduced the Quarter 1 report against the 2021-22 Business Plan. Kellie would present a report at the next Regional Cabinet Briefing to facilitate a fuller discussion.

The motion to deal with the recommendations of the report was moved by Cllr Morgan and seconded by Cllr Marsden.

Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend, Rhondda Cynon Taf, Vale of Glamorgan, Cardiff, Caerphilly, Merthyr Tydfil, Blaenau Gwent, Monmouthshire and Torfaen.

Cllr Mudd was not present to vote for Newport.

It was resolved that the CCR Regional Cabinet:

- (1) noted the overall progress at Quarter 1 2021/22 including the budget position reported at Appendix 2;
- (2) approved the Quarter 1 performance report and authorise the Director of the Cardiff Capital Region City Deal to formally submit the report, including supporting information to both UK and Welsh Governments, and other stakeholders as required, on behalf of the Regional Cabinet;
- (3) noted the Quarter 1 Programme Monitoring Report at Appendix 3, that sets out the enhanced approach to highlight reports and overall comprehensive programme monitoring on the first tranche of delivery projects.

## **6. Establishment of Corporate Joint Committee – Preferred Governance & Delivery Option & Transition Model**

*Appendix 1 to this report is exempt from publication because it contains information of the kind described in paragraph 16 (information in respect of which a claim to*

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*legal professional privilege could be maintained in legal proceedings) of part 4 of Schedule 12A to the Local Government Act 1972*

Kellie introduced the report.

Cllr Mudd joined the meeting at 09:48

Kellie confirmed that membership of the Transition Board would be open to all Regional Cabinet Members.

Gareth Ashman joined the meeting at 09:56

Kellie said that the current Joint Working Agreement (JWA) would lapse and a further report would be presented to Leaders to solidify the terms of the new standing orders and the business plan. There was no legal requirement for local authorities to take the report through their councils but it was strongly recommended that this should happen to aid continuing collaboration and partnership working.

Leaders discussed the item:

- (1) discussion now had to be about functions rather than powers, and looking ahead to secure firm commitments from Welsh Government to a transfer of function for the region to utilise; at the moment, there was no single investment 'front door' for companies looking to invest;
- (2) it is local authorities who are sovereign;
- (3) the report evidenced a level of maturity; Leaders were accountable to their own local authorities but the report indicated areas where local authorities could achieve critical mass and the ability to work across party and both governments was important;
- (4) Due to the current circumstances arising from the pandemic, there were some councillors who were detached from the regional agenda; there was a responsibility for Leaders to ensure they brought all of their councillors with them;
- (5) it was important for local authorities to retain control; when talking about additionality and regeneration programmes Leaders would need to ensure that the whole council was involved; this would be critical.

The motion to deal with the recommendations of the report was moved by Cllr Marsden and seconded by Cllr Morgan.

Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend, Rhondda Cynon Taf, Vale of Glamorgan, Cardiff, Caerphilly, Merthyr Tydfil, Blaenau Gwent, Newport, Monmouthshire and Torfaen.

It was resolved that the CCR Regional Cabinet:

- (1) approved and endorsed the establishment of Option 3 as the preferred 'lift and shift' model for the transition of CCR City Deal to the CJC and notes the core principles and rules of engagement that underpin it;
- (2) acknowledged that the CJC will evolve on a project-by-project basis and will have the authority to establish a subsidiary delivery vehicle(s) where there is a compelling case to do so (as approved by the CJC at the relevant time);
- (3) acknowledged that the CJC will approve and adopt the standing orders, to reflect the terms of the JWA and the provisions set out above;
- (4) acknowledged that the JWA will lapse and have no further effect from the date

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- that the CJC adopts the standing orders (as explained above);
- (5) approved the proposed scope of functions for the CJC set out above and recognise that in addition to confirmed 'Immediate Duties' these will be subject to negotiation and established on an incremental basis;
  - (6) approved the Transition Plan and delegate authority to the Director of Cardiff Capital Region City Deal, to implement the matters within such Transition Plan;
  - (7) approved the Terms of Reference for, and approve the establishment of, the Transition Board;
  - (8) agreed the £500k funding contribution for the Transition Plan and process, with 50% secured from Welsh Government and 50% of CCR resources to be funded through both financial and staffing contributions;
  - (9) requested that the Councils each note the contents of this report and the decisions made hereunder to give effect to the CJC; and
  - (10) bring forward a future report – to be led by the relevant Chief Executives and Chair of Programme Board on all HR and TUPE implications.

### 7. Ultra Low Emission Vehicles (ULEV) Strategy Report and Progress Update

Kellie introduced the report. The project sat alongside the Metro Plus programme and the work already underway in the region's communities around the taxi try-before-you-buy scheme. Kellie thanked Cllr Mytton and Merthyr Tydfil CBC for their work and support on the project. The project was the single biggest investment across the region and Cllr David also thanked colleagues in Merthyr Tydfil CBC.

The motion to deal with the recommendations of the report was moved by Cllr David moved and seconded by Cllr Marsden.

Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend, Rhondda Cynon Taf, Vale of Glamorgan, Cardiff, Caerphilly, Blaenau Gwent, Newport, Monmouthshire and Torfaen.

Cllr Mytton was not present to vote for Merthyr Tydfil.

It was resolved that the CCR Regional Cabinet:

- (1) approved and endorsed the draft ULEV Strategy to enable further progress to be made on delivering the ULEV Programme to assist the transition to net zero;
- (2) noted the progress made on this project to deliver ULEV infrastructure to assist with the delivery of the ULEV Transformation as identified within this report.

Recording of the public meeting ended at 10:22

## EXEMPT ITEM

*The report and all appendices below, and discussion, are exempt from publication because they contain information of the kind described in paragraphs 14 (information relating to the financial or business affairs of any particular person) and 21 (public interest test) of parts 4 and 5 of Schedule 12A to the Local Government Act 1972 and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information*

**8. Report of the Investment Panel: Recommendations Logs and Project Updates**

- a) Sift 1a  
Rhys introduced the item.
- b) OBC Innovation Investment Fund  
Rhys introduced the item.
- c) Acquisition of Aberthaw Power Station - Purchase and Remediation (Phase 1)  
Rhys introduced the item.

Paul Orders left the meeting at 10:46

- d) Media Cymru  
Rhys introduced the item.

The motion to deal with the recommendations of the exempt report was moved by Cllr Marsden and seconded by Cllr Hunt.

It was resolved that the CCR Regional Cabinet accepted the recommendations of the exempt report.