

**Cardiff Capital Region  
Regional Cabinet Meeting**

9.30am-11.00am on Monday 31 January 2022  
Remote Meeting via Microsoft Teams

**Minutes**

**Leaders and Chief Executives**

Cllr David Davies	Cabinet Member	Blaenau Gwent CBC
Michelle Morris	Managing Director	Blaenau Gwent CBC
Cllr Huw David (from 09:37)	Leader	Bridgend CBC
Mark Shephard	Chief Executive	Bridgend CBC
Cllr Huw Thomas	Leader	Cardiff Council
Paul Orders (except 09:46-09:56)	Chief Executive	Cardiff Council
Cllr Philippa Marsden	Leader	Caerphilly CBC
Christina Harrhy	Chief Executive	Caerphilly CBC
Cllr Lisa Mytton	Leader	Merthyr Tydfil CBC
Ellis Cooper	Chief Executive	Merthyr Tydfil CBC
Cllr Richard John	Leader	Monmouthshire CC
Paul Matthews	Chief Executive	Monmouthshire CC
Cllr Jane Mudd (from 09:54)	Leader	Newport CC
Beverly Owen	Chief Executive	Newport CC
Cllr Andrew Morgan	Leader	Rhondda Cynon Taf CBC
Chris Bradshaw	Chief Executive	Rhondda Cynon Taf CBC
Cllr Anthony Hunt	Leader	Torfaen CBC
Stephen Vickers	Chief Executive	Torfaen CBC
Cllr Neil Moore	Leader	Vale of Glamorgan Council
Rob Thomas	Chief Executive	Vale of Glamorgan Council

**Officers**

Christopher Lee	Section 151 Officer	Accountable Body
Gill Brown	Group Accountant	Accountable Body
Lindsey Yeoman	Accountant	Accountable Body
Gareth Gates	Accountant	Accountable Body
James Williams	Solicitor	Accountable Body
Kellie Beirne	Director	Office of the CCR
Rhys Thomas	Chief Operating Officer	Office of the CCR
Hrjinder Singh	Head of Finance, Risk & Assurance	Office of the CCR
Nicola Somerville	Head of Inclusive Growth & Business Development	Office of the CCR
Jon Wood	Head of Innovation	Office of the CCR
Colan Mehaffey	Head of Digital & Data Innovation	Office of the CCR
Suzanne Chesterton	Head of Governance, Policy and Communications	Office of the CCR
Robert O'Dwyer	Head of Infrastructure	Office of the CCR

Nathan Llewellyn	Marketing & Communications Officer	Office of the CCR
Steven Hazleton	Marketing & Communications Lead	Office of the CCR
Nicola Butler	Business Development & Partnership Officer	Office of the CCR
Liz Fitzgerald (minutes)	Business Development & Partnership Officer	Office of the CCR

### **Observers**

Gareth Ashman	Head Of Infrastructure	UK Government
Jenna Dillon	Senior Project Delivery Manager – South East Wales	Welsh Government

### **Apologies**

Cllr Nigel Daniels	Leader	Blaenau Gwent CBC
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Recording of the meeting started at 09:33

### **1. Welcome and Apologies**

Cllr Hunt opened the meeting and apologies were noted.

### **2. Declarations of Interest**

- (1) Paul Orders declared an interest in Item 6 media.cymru Full Business Case - Strength in Places Funding Award because he was previously a member of the Clwstwr Caerdydd Steering Board, which supported development of the bid.
- (2) No other declarations of interest were received.

### **3. Minutes of the meeting held on 13 December 2021**

The minutes of the meeting held on 13 December 2021 were agreed as a true and accurate record of the meeting as moved by Cllr Marsden and seconded by Cllr Moore.

### **4. Joint Working Agreement – Annual Business Plan 2022/23 & CCR'S Vision, Mission, Values and Goals**

- (1) Kellie introduced the item and noted the separation of the budget from that of the South East Wales Corporate Joint Committee.

Cllr David joined the meeting at 09:37

- (2) The motion to deal with the recommendations of the report was moved by Cllr Moore and seconded by Cllr Morgan.
- (3) Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend; Rhondda Cynon Taf; Vale of Glamorgan; Merthyr Tydfil; Cardiff; Caerphilly; Blaenau Gwent; Monmouthshire; Torfaen.

Cllr Mudd was not present to vote for Newport.

- (4) It was resolved that the CCR Regional Cabinet:
  - (1) noted and approved the proposed Annual Business Plan for 2022/23;
  - (2) noted that the proposed Annual Business Plan for 2022/23, forms part of the 21-26 JWA Strategic Business Plan approved December 2020;
  - (3) approved the submission of the document as required to UK and Welsh Governments.

## **5. Proposed 2022/23 Joint Committee Revenue Budget**

- (1) Christopher introduced the report.
- (2) The motion to deal with the recommendations of the report was moved by Cllr Moore and seconded by Cllr Marsden.
- (3) Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend; Rhondda Cynon Taf; Vale of Glamorgan; Merthyr Tydfil; Cardiff; Caerphilly; Blaenau Gwent; Monmouthshire; Torfaen

Cllr Mudd was not present to vote for Newport.

- (4) It was resolved that the CCR Regional Cabinet:
  - (1) approved the Joint Committee expenditure budget of £2,863,263 for 2022/23 as set out in Table 1 of this report;
  - (2) approved the proposed 2022/23 Annual Budget funded by the 10 Local Authority partner contributions as outlined in this report of £1,218,061, to meet part of the Joint Committee costs and representing 5% increase from the previous year;
  - (3) approved that the balance of the Joint Committee costs of £1,645,202 be met from the Cardiff Capital Region Wider Investment Fund (namely that part of the HMT contributions referred to in this report as the 'WIF Top-Slice').

## **6. media.cymru Full Business Case - Strength in Places Funding Award**

*Appendix 1 to this report is exempt from publication because it contains information of the kind described in paragraph 16 (information in respect of which a claim to legal professional privilege could be maintained in legal proceedings) of part 4 of Schedule 12A to the Local Government Act 1972*

Paul Orders left the meeting at 09:46

- (1) Colan went through a presentation providing background and key elements of the proposal. Cllr Thomas thanked Colan for his work and noted it was an industry that had benefits for the whole region in terms of skilled personnel and built on long-standing strengths. Cllr Marsden agreed with Cllr Thomas and was pleased to see the benefits for the region's ecosystems and resilience.

Cllr Mudd joined the meeting at 09:54

- (2) The motion to deal with the recommendations of the report was moved by Cllr Marsden and seconded by Cllr Thomas.
- (3) Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend; Rhondda Cynon Taf; Vale of Glamorgan; Merthyr Tydfil; Cardiff; Caerphilly; Newport; Blaenau Gwent; Monmouthshire; Torfaen
- (4) It was resolved that the CCR Regional Cabinet:
  - (1) supported the recommendation to approve the Full Business Case attached at Appendix 1 and in doing so approves the £3m grant per the schedule;
  - (2) delegated authority to the City Deal Director, in consultation with the Cabinet Chair, Section 151 Officer and Monitoring Officer to finalise the commercial arrangements and transaction documentation, in respect of:
    1. finalising the terms of the Grant Agreement in accordance with the terms of the Heads of Terms (as included in the FBC);
    2. entering into the Grant Agreement and releasing the grant to Cardiff University in accordance with its terms; and
    3. deployment of all appropriate monitoring and evaluation arrangements.

Recording of the meeting was ended at 09:55

Paul Orders re-joined the meeting at 09:56

**7. Report of the Investment Panel: Recommendations Logs, Strategic Outline Case and Project Updates**

*This report and all appendices are exempt from publication because they contain information of the kind described in paragraphs 14 (information relating to the financial or business affairs of any particular person) and 21 (public interest test) of parts 4 and 5 of Schedule 12A to the Local Government Act 1972 and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information*

- (1) Rhys introduced the report.
- (2) Cllr Hunt obtained individual votes of acceptance from Leaders in the following order: Bridgend; Rhondda Cynon Taf; Vale of Glamorgan; Merthyr Tydfil; Cardiff; Caerphilly; Newport; Blaenau Gwent; Monmouthshire; Torfaen.
- (3) It was resolved that the CCR Regional Cabinet accepted the recommendations of the exempt report.

The meeting ended at 10:20