



**Cabinet
Prifddinas
Ranbarth
Caerdydd**

**Cardiff
Capital
Region
Cabinet**

**Cardiff Capital Region
Regional Cabinet Annual Meeting**

09:30-10:00am on Monday 27 June 2022

Meeting Room 4, ICC Wales, Coldra Woods, The Usk Valley, Newport NP18 1HQ
and [Microsoft Teams](#)

Agenda

1. Welcome and Apologies
2. Declarations of Interest
3. To Elect the Chairperson for the Regional Cabinet for 2022/23

The Joint Working Agreement in relation to the delivery of the Cardiff Capital Region City Deal provides that the Chairperson of the Joint Committee shall be an elected member representative of a Council appointed to the Joint Committee (Regional Cabinet) and shall rotate amongst the Councils on an annual basis

4. To Appoint the Deputy Chairpersons

To facilitate the efficient workings of the Regional Cabinet it is proposed to appoint two Vice Chairpersons, from the elected members representatives of the Regional Cabinet

5. Updated Regional Cabinet Portfolios & Forward Planner and Key Milestones for 2022/23

**Kellie Beirne
Director, Cardiff Capital Region
27 June 2022**

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg



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Capital
Region
Cabinet**

Cyfarfod Cyffredinol Blynyddol Cabinet Rhanbarthol Bargen Ddinesig Prifddinas-Ranbarth Caerdydd

09:30-10:00am ddydd Llun 27 Mehefin 2022

Ystafell 4, ICC Cymru, Coedwig Coldra, Dyffryn Wysg, Casnewydd NP18 1HQ
a [Microsoft Teams](#)

Agenda

1. Croeso ac Ymddiheuriadau
2. Datgan Buddiannau
3. Ethol Cadeirydd y Cabinet Rhanbarthol ar gyfer 2022/23

Mae'r Cytundeb Cydweithio mewn perthynas â chyflawni Bargen Ddinesig Prifddinas-Ranbarth Caerdydd yn darparu y bydd Cadeirydd y Cydbwyllgor yn aelod etholedig o Gyngor a benodir i'r Cydbwyllgor (Cabinet Rhanbarthol) a bydd yn cylchdroi ymhlith y Cynghorau bob blwyddyn

4. Penodi'r Dirprwy Gadeiryddion

I hwyluso gweithrediad effeithlon y Cabinet Rhanbarthol, cynigir penodi dau Is-gadeirydd o blith aelodau etholedig y Cabinet Rhanbarthol

5. Portffolios Cabinet Rhanbarthol wedi'u diweddarau a Blaengynlluniau a Atodedig Cherrig Milltir ar gyfer 2022/23

**Kellie Beirne
Cyfarwyddwr, Prifddinas-Ranbarth Caerdydd
27 Mehefin 2022**

This document is available in English / Mae'r ddogfen hon ar gael yn Saesneg

27 JUNE 2022

UPDATED REGIONAL CABINET PORTFOLIOS & FORWARD PLANNER AND KEY MILESTONES FOR 2022/23

REPORT OF THE CARDIFF CAPITAL REGION DIRECTOR

AGENDA ITEM 5

Reason for this Report

1. To establish the Regional Cabinet Portfolios consistent with the Investment and Intervention Framework; and any changes to be brought about via the 2022 Annual General Meeting of Regional Cabinet. To further set out the programme schedule for the forthcoming year, in respect of key dates, meetings, governance cycles and key forward planning milestones.

Background

2. The Investment and Intervention Framework (IIF) was approved by Cabinet on 10 June 2019. One of the elements of this report, in supporting the effective delivery of the framework and deployment of the Wider Investment Fund in line with key strategic priorities, was the agreement of Cabinet Portfolio areas. Portfolio leads have been serving across a set of themes and topics, consistent with CCR Industrial and Economic Growth Plan since the IIF was approved in June 2019. This needs to be agreed annually and with the Investment Programme now starting to take real shape with the first tranche of 'approved projects' underway – it is important this re-visited at regular junctures.
3. The roles are in place to provide visibility for proposals and projects developed through the Investment and Intervention Framework, to provide a figurehead and ambassador for wider awareness purposes and to work with the Chair and Regional Director to ensure that delegated decisions are made in appropriate ways and in keeping with the principles of good governance. As the restrictions imposed because of the COVID-19 pandemic relax further, continued engagement with the cabinet members has been prioritised to maintain business continuity and progress towards our regional objectives. Given the challenges that remain for cabinet members, all cabinet briefings focus upon new investment requests, SIFT 1as and a breakdown of the current investment portfolio and pipeline in order to ensure all members have access to all key information and developments.

4. Following recent Local Government Elections in Wales and with a brand new Regional Cabinet, the opportunity presents to fundamentally consider Cabinet portfolios and re-purpose in line with economic realities and priorities and societal challenges.
5. Entering 2022/23 the cabinet portfolios have been adjusted to better reflect the work done and to encompass changes to the priorities and focuses of CCR looking forward. The portfolio roles are re-stated in the Appendix 1 for completeness. The 10 portfolios are now as follows:

Portfolio Area	Proposed Lead	Designations	Officer Lead/s
Governance, Resources and Assurance <ul style="list-style-type: none"> • Resources and Funding/ Investment Strategy • Policy and Comms • Assurance and Risk • Monitoring and Evaluation • Gateway Review • Government liaison 	Chair, CCR Joint Cabinet (Torfaen)	Chair of Regional Cabinet Rep (can be delegated) for Western Gateway Partnership Board	Kellie Beirne Suzanne Chesterton Hrjinder Singh
Research and Innovation <ul style="list-style-type: none"> • Research base/HE coalition • Global research challenges • Clusters and Strength in Places • Innovation in Public Service, foundational economy & civic society • ESG and EDI • UKRI engagement • Innovation Investment Fund 	Cllr Mary Ann Brocklesby (Monmouthshire)	Cabinet rep for REGP Seat at table of Challenge Fund strategy Board	Colan Mehaffey Jon Wood
Regional Transport <ul style="list-style-type: none"> • SEW Metro liaison • Regional Transport Authority • Metro Plus and Metro Central • Passenger Rail, • Public Transport & Active Travel • ULEV 	Cllr Huw David (Bridgend)	Chair of Regional Transport Authority	Rob O'Dwyer Clare Cameron

Portfolio Area	Proposed Lead	Designations	Officer Lead/s
Strategic Assets <ul style="list-style-type: none"> • Housing Viability Gap Fund • SME infrastructure finance • Land assembly and site acquisition • Land-use planning • Strategic Premises Fund • Transport interface 	Cllr Andrew Morgan (RCT)	Chair of Strategic Premises Fund Advisory Board Vice chair RTA	Rhys Thomas Rob O'Dwyer
Climate Response <ul style="list-style-type: none"> • Energy Strategy & Implementation Plan • Aberthaw Green Masterplan • Race 4 Zero • ECO and ECO-Flex • Energy Investment Funds • Water management 	Cllr Sean Morgan (Caerphilly)	Board of CCR Energy Ltd	Rob O'Dwyer
Challenge and Local Wealth Building <ul style="list-style-type: none"> • Foundational economy • Challenge Fund for local wealth building • Innovative Future Services (InFuSe) • Innovative public procurement • Societal missions • Supply chain development 	Cllr Geraint Thomas (Merthyr)	Chair, Challenge Fund Strategy Board	Gareth Browning
Shared Prosperity and Place <ul style="list-style-type: none"> • Levelling-up • Shared Prosperity Fund • Inclusive Growth • Town centre renewal • Tourism and place branding • Food security and resilience • Inclusive capital and wellbeing measures 	Cllr Lis Burnett (Vale of Glamorgan)	To be developed with the SPF governance arrangements Seat at table of Challenge Strategy Board	Nicola Somerville

Portfolio Area	Proposed Lead	Designations	Officer Lead/s
Data-driven Economy & Skills <ul style="list-style-type: none"> • Regional Data Partnerships • Data tools and local policy innovation partnerships • Data & digital deployment (National Software Academy and NTI) • Freeports – data, place and tax levers • Regional Skills Partnership • Building data system 	Cllr Jane Mudd (Newport)	Board member Regional Skills Partnership	Colan Mehaffey Nicola Somerville
Growing our Digital Assets <ul style="list-style-type: none"> • Infrastructure resilience & broadband • 5G and Rural Connected Communities • Tech Valleys • AI and automation • Centre for Digital Public Services • Smart region and digital twin 	Cllr Steve Thomas (BG)	Cabinet rep for Regional Business Council	Jon Wood Kellie Beirne
Economic Strategy, Global and Core Cities <ul style="list-style-type: none"> • Regional Economic and Industrial Plan • Investment Prospectus • International and Foreign Direct Investment • Core Cities • Western Gateway 	Cllr Huw Thomas (Cardiff)	Cabinet rep for REGP Cabinet rep for Regional Business Council	Rhys Thomas

6. This report provides the opportunity for these changes to be addressed and approved and for any further modifications to the portfolio areas to be discussed and agreed.
7. Appendix 2 further sets out a comprehensive forward and strategic milestone planner for the year 2022-23. As the list of approved projects grows, the governance environment has to change and adapt as new advisory boards, arrangements for delegations to be executed, and new strategic and reporting requirements are established. In addition to this, the course of the City Deal year, continued commitments and endeavours for which to plan, such as the evolution to a Corporate Joint Committee. This requires careful planning and scheduling and sequencing of key dates, milestones, and stage-gates. This is set out comprehensively in the document at Appendix 2 and begins to paint a picture of the evolution of the CCR City Deal.

Reasons for Recommendations

8. To ensure there are clear lines of visibility and ownership of enhanced arrangements as the list of Approved Projects grows and new governance, strategy, and reporting arrangements bed in, along with improving forward planning scheduling to reflect new and widening responsibilities.

Financial Implications

9. There are no direct financial implications arising from this report, which seeks to allocate members of Regional Cabinet to the respective Cabinet Portfolio positions and establish a strategic forward planner for the coming year.

Legal Implications

10. Under the terms of the JWA, no individual Member has decision-making authority. Formal decisions are made at meetings of the Regional Cabinet or pursuant to a delegation to an Officer. It is understood the recommendation in this report, to change the portfolio arrangements, does not alter this. It is further understood, the revision to the portfolio arrangements is not a substantive amendment to the JWA and therefore within Regional Cabinet's remit to agree, if Cabinet wish to do so.

Well-being of Future Generations (Wales) Act 2015

11. In developing the Plan and in considering its endorsement regard should be had, amongst other matters, to:
 - a) the Welsh Language (Wales) Measure 2011 and the Welsh Language Standards;
 - b) public sector duties under the Equalities Act 2010 (including specific Welsh public sector duties). Pursuant to these legal duties Councils must in making decisions have due regard to the need to (1) eliminate unlawful discrimination, (2) advance equality of opportunity and (3) foster good relations on the basis of protected characteristics. Protected characteristics are: a. age; b. gender reassignment; c. sex; d. race – including ethnic or national origin, colour or nationality; e. disability; f. pregnancy and maternity; g. marriage and civil partnership; h. sexual orientation; i. religion or belief – including lack of belief, and;

- c) the Well-being of Future Generations (Wales) Act 2015. The Well-being of Future Generations (Wales) Act 2015 ('the Act') is about improving the social, economic, environmental and cultural well-being of Wales. The Act places a 'well-being duty' on public bodies aimed at achieving 7 national well-being goals for Wales - a Wales that is prosperous, resilient, healthier, more equal, has cohesive communities, a vibrant culture and thriving Welsh language and is globally responsible. In discharging their respective duties under the Act, each public body listed in the Act (which includes the Councils comprising the CCRC) must set and published wellbeing objectives. These objectives will show how each public body will work to achieve the vision for Wales set out in the national wellbeing goals. When exercising its functions, the Regional Cabinet should consider how the proposed decision will contribute towards meeting the wellbeing objectives set by each Council and in so doing achieve the national wellbeing goals. The wellbeing duty also requires the Councils to act in accordance with a 'sustainable development principle'. This principle requires the Councils to act in a way which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

Put simply, this means that Regional Cabinet must take account of the impact of their decisions on people living their lives in Wales in the future. In doing so, Regional Cabinet must:

- look to the long term;
- focus on prevention by understanding the root causes of problems;
- deliver an integrated approach to achieving the 7 national well-being goals;
- work in collaboration with others to find shared sustainable solutions;
- involve people from all sections of the community in the decisions which affect them.

12. Regional Cabinet must be satisfied that the proposed decision accords with the principles above. To assist Regional Cabinet to consider the duties under the Act in respect of the decision sought, an assessment has been undertaken, which is attached at Appendix 3.

Equality Act 2010

13. In considering this matter regard should be had, amongst other matters, to the Councils' duties under the Equality Act 2010. Pursuant to these legal duties the Regional Cabinet must, in making decisions, have due regard to the need to (1) eliminate unlawful discrimination (2) advance equality of opportunity and (3) foster good relations on the basis of protected characteristics. Protected characteristics are:

- age;
- gender reassignment;
- sex;
- race – including ethnic or national origin, colour or nationality;
- disability;
- pregnancy and maternity;
- marriage and civil partnership;
- sexual orientation;
- religion or belief – including lack of belief.

RECOMMENDATION

14. It is recommended that the Cardiff Capital Region Regional Cabinet:

- (1) considers and agrees the set of portfolio lead arrangements for 2022/23 as per paragraph 6 and for completeness at Appendix 1 to this report; and
- (2) notes the forward strategic planner and key milestones for 2022/23.

Kellie Beirne
Director, Cardiff Capital Region
27 June 2022

Appendices

Appendix 1 Cabinet Portfolios

Appendix 2 Strategic Forward Planner

Appendix 3 Well-being of Future Generations Assessment

To be confirmed: CCR Regional Cabinet Portfolios – 2022-23

Portfolio Area	Proposed Lead	Designations	Officer Lead/s
Governance, Resources and Assurance <ul style="list-style-type: none"> Resources and Funding/ Investment Strategy Policy and Comms Assurance and Risk Monitoring and Evaluation Gateway Review Government liaison 	Chair, CCR Joint Cabinet (Torfaen)	Chair of Regional Cabinet Rep (can be delegated) for Western Gateway Partnership Board	Kellie Beirne Suzanne Chesterton Hrijinder Singh
Research and Innovation <ul style="list-style-type: none"> Research base/HE coalition Global research challenges Clusters and Strength in Places Innovation in Public Service, foundational economy & civic society ESG and EDI UKRI engagement Innovation Investment Fund 	Cllr Mary Ann Brocklesby (Monmouthshire)	Cabinet rep for REGP Seat at table of Challenge Fund strategy Board	Colan Mehaffey Jon Wood
Regional Transport <ul style="list-style-type: none"> SEW Metro liaison Regional Transport Authority Metro Plus and Metro Central Passenger Rail, Public Transport & Active Travel ULEV 	Cllr Huw David (Bridgend)	Chair of Regional Transport Authority	Rob O'Dwyer Clare Cameron

Portfolio Area	Proposed Lead	Designations	Officer Lead/s
Strategic Assets <ul style="list-style-type: none"> • Housing Viability Gap Fund • SME infrastructure finance • Land assembly and site acquisition • Land-use planning • Strategic Premises Fund • Transport interface 	Cllr Andrew Morgan (RCT)	Chair of Strategic Premises Fund Advisory Board Vice chair RTA	Rhys Thomas Rob O'Dwyer
Climate Response <ul style="list-style-type: none"> • Energy Strategy & Implementation Plan • Aberthaw Green Masterplan • Race 4 Zero • ECO and ECO-Flex • Energy Investment Funds • Water management 	Cllr Sean Morgan (Caerphilly)	Board of CCR Energy Ltd	Rob O'Dwyer
Challenge and Local Wealth Building <ul style="list-style-type: none"> • Foundational economy • Challenge Fund for local wealth building • Innovative Future Services (InFuSe) • Innovative public procurement • Societal missions • Supply chain development 	Cllr Geraint Thomas (Merthyr)	Chair, Challenge Fund Strategy Board	Gareth Browning
Shared Prosperity and Place <ul style="list-style-type: none"> • Levelling-up • Shared Prosperity Fund • Inclusive Growth • Town centre renewal • Tourism and place branding • Food security and resilience • Inclusive capital and wellbeing measures 	Cllr Lis Burnett (Vale of Glamorgan)	To be developed with the SPF governance arrangements Seat at table of Challenge Strategy Board	Nicola Somerville

Portfolio Area	Proposed Lead	Designations	Officer Lead/s
<p>Data-driven Economy & Skills</p> <ul style="list-style-type: none"> • Regional Data Partnerships • Data tools and local policy innovation partnerships • Data & digital deployment (National Software Academy and NTI) • Freeports – data, place and tax levers • Regional Skills Partnership • Building data system 	Cllr Jane Mudd (Newport)	Board member Regional Skills Partnership	Colan Mehaffey Nicola Somerville
<p>Growing our Digital Assets</p> <ul style="list-style-type: none"> • Infrastructure resilience & broadband • 5G and Rural Connected Communities • Tech Valleys • AI and automation • Centre for Digital Public Services • Smart region and digital twin 	Cllr Steve Thomas (BG)	Cabinet rep for Regional Business Council	Jon Wood Kellie Beirne
<p>Economic Strategy, Global and Core Cities</p> <ul style="list-style-type: none"> • Regional Economic and Industrial Plan • Investment Prospectus • International and Foreign Direct Investment • Core Cities • Western Gateway 	Cllr Huw Thomas (Cardiff)	Cabinet rep for REGP Cabinet rep for Regional Business Council	Rhys Thomas

Appendix 2 Annual Planner and Key Milestones

Group	Purpose	Status	Responsible Officer and Support Officer/s	Portfolio holder – lead cabinet member	Meeting dates
Joint Cabinet (otherwise referred to as Regional Cabinet). Cabinet meets formally (to make decisions) and informally (to receive briefings)	Formal Joint Committee with legal powers and provisions over deployment of Wider Investment Fund and policy and direction setting – as per Joint Working Agreement	Statutory Joint Committee	Kellie Beirne – Director James Williams – Monitoring Officer Chris Lee – S151 Liz Fitzgerald – support lead	Cllr Anthony Hunt – Chair of Regional Cabinet and portfolio lead Governance, Resources and Assurance	Public – 25.07.22; 19.09.22; 28.11.22; 30.01.23; 06.03.23. Briefings – 11.07.22; 05.09.22; 07.11.22; 16.01.23; 20.02.23.
Regional Transport Authority – chaired by Leader of Bridgend Cllr Huw David	Formal sub-committee of joint cabinet convened to take forward transport and infrastructure matters as per ToR	Formal sub-committee of regional cabinet	Kellie Beirne – Director James Williams – Monitoring Officer Clare Cameron – project lead Katherine Painter – support lead	Cllr Huw David – Chair of RTA and portfolio lead Regional Transport Cllr A Morgan – Vice-Chair of RTA and portfolio lead Strategic Assets	Public – 07.07.22; 08.09.22; 08.12.22. Briefings – 23.06.22; 01.09.22; 24.11.22.
CSC Foundry Ltd Board – chaired (to be elected at annual meeting of board)	Oversight of the development agreement for lease in respect of the shareholder’s agreement for the SPV owned by ten LAs (CSC Foundry Limited).	Company Board – governed via Shareholder’s Agreement	Peter Davies – MCC Rob O’Dwyer – MCC Kellie Beirne – Director Katherine Painter – support lead	Cllr Mary Ann Brocklesby – Portfolio lead Research and Innovation	05.07.22; 15.11.22; 21.03.23
Regional Economic Growth Partnership – chaired by Frank Holmes	Partnership body which is established to advise cabinet in respect of policy and investment proposals in line with ToR. Mix of private, HEI, FE and third sector reps with two Cabinet reps.	Advisory Body	Kellie Beirne – Director Rhys Thomas – COO Suzanne Chesterton – Communication Lead Nicola Butler – support leads/partnerships	Cllr Mary Ann Brocklesby – Portfolio lead Research and Innovation Cllr Huw Thomas – Portfolio Lead Economic Strategy Global and Core Cities	23.08.22; 25.10.22; 17.01.23; 28.03.23

Appendix 2 Annual Planner and Key Milestones

Group	Purpose	Status	Responsible Officer and Support Officer/s	Portfolio holder – lead cabinet member	Meeting dates
Regional Business Council – chaired by Nigel Griffiths	Partnership body of business representatives aimed at developing and representing voice of businesses in region in line with ToR.	Partnership body	Kellie Beirne – Director Nicola Somerville – Head of Business and Inclusive Growth Suzanne Chesterton – Communication Lead Katherine Painter – support and partnerships leads	Cllr Steve Thomas – Portfolio lead Growing our Digital Assets Cllr Huw Thomas – Portfolio lead Economic Strategy, Global and Core Cities	23.08.22; 25.10.22; 17.01.23; 28.03.23
Programme Board – chaired by a LA CEO Paul Orders	Partnership body as per ToR. Formerly the Chief Executive Board.	Partnership body	Kellie Beirne – Director Rhys Thomas – COO Nicola Somerville Hrjinder Singh Rob O'Dwyer	Officer group	23.08.22; 25.10.22; 17.01.23; 28.03.23
Investment Panel – chaired by Frank Holmes.	Derivative of 5 members of REGP and 5 members of PB. Established to advise on investment process, appraisals, and proposals – as per ToR.	Advisory Body	Kellie Beirne – Director Rhys Thomas – COO Head of Clusters – Jon Wood Gareth Gates – Finance Acc Body Nicola Butler – support leads	Cllr Anthony Hunt - Portfolio lead Governance, Resource and Assurance	23.08.22; 25.10.22; 06.12.22; 17.01.23; 07.02.23; 28.03.23
Regional Skills Partnership – hosted by Newport and chaired by Leigh Hughes	Partnership body/ advisory body to WG on skills funds for the region.	Partnership body/ advisory to WG	Nicola Somerville – Head of Business and Inclusive Growth Katherine Painter - support	Cllr Jane Mudd – Portfolio lead Data-driven Economy and Skills	21.07.22; 15.09.22; 17.11.22

Appendix 2 Annual Planner and Key Milestones

Group	Purpose	Status	Responsible Officer and Support Officer/s	Portfolio holder – lead cabinet member	Meeting dates
Challenge Fund – Strategy Board – chaired by Cllr Geraint Thomas	Strategy Board works via Director delegation	Board with delegated decision-making via Director and Cabinet member on cabinet approved Challenge Fund	Kellie Beirne – Director Gareth Browning – Challenge Fund Manager Liz Rees – project support	Cllr Geraint Thomas – Chair for the Challenge Fund Strategy Board and portfolio lead Challenge and Local Wealth Building Cllr Liz Burnett – Portfolio lead Shared Prosperity and Place Cllr Mary Ann Brocklesby – Portfolio lead Research and Innovation	29.06.22; 21.10.22; 17.02.23
Challenge Fund Advisory Board – chaired by Gareth Browning	Challenge Fund Advisory board.	Advisory board to Strategy Board	Owen Wilce (Monmouthshire CC)	N/A	07.10.22; 03.02.23
Graduate Programme – Strategy Board - chaired by Cllr Mudd	Strategy Board oversees direction of travel	Advisory boards	Kellie Beirne Nic Somerville Rowena O’Sullivan	Cllr Jane Mudd – Portfolio lead Data-driven Economy and Skills	TBA
Operational Board – chaired by Nic Somerville	Operational Board brings together detailed components of project delivery	Advisory boards	Kellie Beirne Nic Somerville Rowena O’Sullivan	N/A	TBA
Strategic Premises Fund Advisory Board	Advisory Board but is serviced through Cabinet Member/Director delegation to make decisions on deployment of fund and in conjunction with fund managers CBRE	Advisory Board with decision making delegation	Kellie Beirne - Director Rhys Thomas – COO Rob O’Dwyer - lead	Cllr Andrew Morgan – Chair of the Strategic Premises Advisory Board and portfolio lead Strategic Assets	20.09.22; 05.12.22; 21.03.23

Group	Purpose	Status	Responsible Officer and Support Officer/s	Portfolio holder – lead cabinet member	Meeting dates
CCR Energy Ltd Board	The purpose of CCR Energy Ltd is to execute the Aberthaw project. The objectives in the draft Shareholder agreement can be summarised as to redevelop the site into an exemplar green energy generation and manufacturing park in support of the UK and Welsh Government net zero objectives and accelerate CCR's progress towards its decarbonisation targets and create a future economic cluster in a key sector of the future.	Non-operational – paper to be sent to cabinet for approval in 2022 to formalise the establishment of the articles of association and shareholder agreement	Kellie Beirne - Director Rhys Thomas – COO	Cllr Sean Morgan – Portfolio lead Climate Response	Dates to be set after cabinet approval of papers.

Other Relevant Groups and Outside Bodies

Group	Purpose	Responsible Officer	Key Dates
City Deal Implementation Board	Convened by UKG and WG for 'oversight' of Deal	Kellie Beirne/ Rhys Thomas	01.09.22; 24.11.22
Cities and Regions Steering Group	UKG convened for Cohort 2 city and growth deals for purposes of Gateway review	Kellie Beirne/ Rob O'Dwyer	TBA
Ministerial Steering Group	Meets quarterly and acts as a challenge board from UKG and WG	Kellie Beirne and Rhys Thomas	Currently awaiting new dates
CCR Scrutiny Committee	Hosted by RCT Council to enact statutory scrutiny role.	Whole team remit	TBA
CCR Section 151 Officers	Hosted by the Accountable Body to ensure good flow of communication with heads of finance in each LA to ensure good financial stewardship of programme	Anil Hirani Chris Lee Kellie Beirne Gareth Gates	TBA
Metro Central Delivery Partnership	Wider programme board for all stakeholders involved in Metro Central – WG, CCR, DfT, Network Rail, private sector.	Clare Cameron and Kellie Beirne	21.06.22; 20.09.22; 15.12.22
Metro Plus officer group	Wider group to oversee (officer level) implementation of programme	Clare Cameron	TBA

Appendix 2 Annual Planner and Key Milestones

Group	Purpose	Responsible Officer	Key Dates
CCR Energy Officers Group	Informal grouping around the regional energy strategy	Rob O'Dwyer/ Clare Cameron	TBA
InFuSe board	InFuSe board for the project bringing together the management team across Cardiff University, Nesta, Monmouthshire and CCR.	Rob O'Dwyer and Gareth Browning	TBA
TRI Board (Regional Town Centre Action Group)	Town centre group run by WG and for which Nicola Somerville attends and supports	Nicola Somerville	10.01.22; 18.03.22

Relevant Policy, Performance Documents and Frameworks

Document	Purpose	Milestones and Key Dates	Key dates
Joint working agreement	Sets out the agreed legal provisions and Terms of Reference for operation of the CCR City Deal. Establishes the Wider Investment Fund (WIF) Signed and approved by all ten councils – legally binding document. Sets provisions for all of the above	In place	In place
Industrial and Economic Growth Plan	Policy direction of CCR. Co-authored with REGP	The full document is being updated with the intention to go to Regional Cabinet in September 2022	In place
Five-year strategic business plan	Policy and operational document for five-year gateways – provides framework for annual business plan	Planning to commence in 2024-25	2024/2025
Annual Business Plan	Yearly distillation of ABP and provides framework for quarterly performance monitoring and to UG and Wales Governments	Requires an annual away day for Cabinet in Sept/October with report to be reported to Cabinet in December annually.	December 2022
Annual Accounts and Governance Statement	Annual reporting of CSOAs	June annually for draft accounts and draft AGS By Sept 14 th annually for full CSOAs and AGS	27.06.22 Regional Cabinet 19.09.22 Regional Cabinet
CSC Foundry Shareholder Agreement	Self-explanatory – signed off by all 10 LAs	Annually – progress needs to be reported to Cabinet in around May/June with CSOA as part of the above.	25.07.22 Regional Cabinet

Appendix 2 Annual Planner and Key Milestones

Document	Purpose	Milestones and Key Dates	Key dates
CSC Annual Business Plan	Discharges requirement of shareholder agreement	As above dates – with Plan being produced for CSC Board and Cabinet approval Dec/Jan every year	25.07.22 Regional Cabinet
Assurance Framework	Sets out the process for providing assurance against projects to be approved by the Wider Investment Fund	Reported in as part of ongoing IIF Framework	Quarterly at each Regional Cabinet meeting
Investment and Intervention Framework (supported by Master Funding Agreement)	Gives practical effect to the Assurance framework & funnel process for SIFT proposals	As above	Quarterly at each Regional Cabinet meeting – or as required
Gateway Review – baseline report, one year out report and final evaluation report	These contain the locality evaluation frameworks that sit under the National Evaluation Framework and give the results of appraisals of our progress against them.	Reported into cabinet annually – as per report cycle of National Evaluation Panel	Annually
Investment framework Review/ Implementation Plan and Investment Strategy	In progress	The full document is being updated with the intention to go to Regional Cabinet in late 2022	19.09.22
Risk Policy and updated register	In progress with AON	Reported annually to Cabinet and quarterly as part of quarterly performance. Currently being updated for implementation with a report to be sent to Regional Cabinet later in 2022	Quarterly at each Regional Cabinet
Quarterly performance reports	To Cabinet, WG and UKG which discharge reporting requirements under JWA	Reported annually to Cabinet and quarterly as part of quarterly performance.	Quarterly at each Regional Cabinet and outturn report is 27.06.22
Skills partnership Annual Report	To draw down annual investment from WG for skills programmes	N/A	Annually (usually June/July)
Quarterly Finance or budget report	Quarterly budget updates	Quarterly budget reporting	Quarterly at each Reg Cab and outturn report is 27.06.22
Responsible Investing Policy	Completed as part of IIF review	Reviewed annually – or as circumstances require	Annually
Cabinet Forward Planner and Portfolios	Archive of all reports and forward planner for work reporting purposes	Annually at AGM	Annually at AGM 27.06.22

Future Generations Assessment Evaluation

(includes Equalities and Sustainability Impact Assessments)



Name of the Officer completing the evaluation: Kellie Beirne Phone no: 07826 919286 E-mail: kellie.beirne@cardiff.gov.uk	Please give a brief description of the aims of the proposal: to set out the draft Cabinet Portfolios for 2022/23 and the draft strategic planner.
Proposal: Cabinet portfolios and forward planner	Date Future Generations Evaluation form completed: 27 June 2022




1. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs	The report and appendices set out the proposed Cabinet portfolios for coming year and commensurate milestone and activity plan. This is key to establishing the right balance of skills to drive prosperity in the region	Annual review to ensure right mix and balance of talent and an open and collegiate approach
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	Dedicated brief/s that span areas with a focus on climate and clean growth	A regional energy strategy and plan has been created in conjunction with WGES to tackle the climate response in the South East Wales region.
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	Inclusion is a core theme of the forward planner and a wider responsibility of cabinet as per the accountabilities established in the Responsible Investing Policy	ESG, and equality and diversity focus to ensure emphasis on societal and community needs. This clearly sits with the Chair in relation to overall responsibility and also goes to the heart of the AON risk work, Responsible Investment and new policy development such as the Innovation Investment Fund.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Focus throughout on targets established for CCRCD and the leveraging of portfolio-level benefits for citizens	
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	Brief with specific responsibility for inter-geographical partnerships and global outlook.	Key connections through Horizon Europe Association and research base re: global partnerships
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	The portfolio briefs reflect strategic approach to developing the economy of the region – foundational and tradeable and projects a distinctively Welsh approach to doing so.	
A more equal Wales People can fulfil their potential no matter what their background or circumstances	The approach focuses on economic inclusion, levelling-up and a mission-driven approach capable of not just tackling economic problems – but societal ones too.	

2. How has your proposal embedded and prioritized the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Balancing short term need with long term and planning for the future</p> <p>Long Term</p>	The Cabinet portfolios are key to sustainable and good governance aligned with investment and policy objectives	This will be continually built upon and reinforced through the development and publication of concurrent Annual Business Plans which reflect back to the more medium-term ambition.
 <p>Working together with other partners to deliver objectives</p> <p>Collaboration</p>	The forward planner documents sets out the full range of partnerships and outside bodies involved in the CCR.	The evolution to a CJC will solidify and enhance this work further.

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	The plan is backed by a wider communication and engagement plan.	More thought needs to be given to how this work engages communities and citizens. The challenge fund will go some way to addressing this and opportunities will be developed via the portfolio lead.
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	The mission-driven/ challenge-led approach embedded will be a key means of experimenting in the prevention space and a dedicated cabinet member now leads on this agenda.	
 <p>Integration</p> <p>Considering impact on all wellbeing goals together and on other bodies</p>	The portfolio set brings together all briefs and lead roles in order to demonstrate connections, overlaps and the space for innovation and creativity.	This can be further reinforced in the CJC setting and when Cabinet and partners have access to greater freedoms and flexibilities.

3. Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Not relevant in this context since there is no proposal – simply a setting out of governance arrangements which will form the backdrop to future proposals.		
Disability	As above	As above	
Gender reassignment	As above	As above	
Marriage or civil partnership	As above	As above	
Pregnancy or maternity	As above	As above	
Race	As above	As above	

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Religion or Belief	As above	As above	
Sex	As above	As above	
Sexual Orientation	As above	As above	
Welsh Language	As above	As above	

4. Safeguarding & Corporate Parenting. Are your proposals going to affect either of these responsibilities?

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	Not directly relevant –however, building the future economy should have a profoundly positive impact on ability to safeguard the future of our residents		
Corporate Parenting	Not directly relevant – however building strength in the economy should create opportunities for all of the young people entrusted in our care and makes a direct contribution to wellbeing.		

5. What evidence and data has informed the development of your proposal?

- N/A

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

As above, the main implications will be in the delivery of this work.

7. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on: Annually at AGM 2022/23

