

Cardiff Capital Region
Regional Cabinet Annual Meeting

9.30am–10.30am on Monday 22 May 2023
Microsoft Teams

Minutes

Leaders and Chief Executives

Cllr John Morgan (via Teams)	Cabinet member for Regeneration	Blaenau Gwent CBC
Damien McCann (via Teams)	Interim Chief Executive	Blaenau Gwent CBC
Cllr Huw David OBE	Leader	Bridgend CBC
Mark Shephard	Chief Executive	Bridgend CBC
Cllr Huw Thomas, Vice Chair	Leader	Cardiff Council
Paul Orders	Chief Executive	Cardiff Council
Cllr Jamie Pritchard	Deputy Leader	Caerphilly CBC
Cllr Geraint Thomas	Leader	Merthyr Tydfil CBC
Ellis Cooper	Chief Executive	Merthyr Tydfil CBC
Cllr Mary Ann Brocklesby (via Teams)	Leader	Monmouthshire CC
Paul Matthews	Chief Executive	Monmouthshire CC
Beverly Owen (via Teams)	Chief Executive	Newport CC
Cllr Mark Norris	Cabinet Member	Rhondda Cynon Taf CBC
Paul Mee	Chief Executive	Rhondda Cynon Taf CBC
Cllr Anthony Hunt, Chair	Leader	Torfaen CBC
Stephen Vickers (via Teams)	Chief Executive	Torfaen CBC
Cllr Lis Burnett (via Teams)	Leader	Vale of Glamorgan Council
Rob Thomas (via Teams)	Chief Executive	Vale of Glamorgan Council

Officers

James Williams	Monitoring Officer	Accountable Body
Christopher Lee	Section 151 Officer	Accountable Body
Gill Brown	Group Accountant	Accountable Body
Gareth Gates	Accountant	Accountable Body
Rhian Kyte	Head of Regeneration & Planning	Caerphilly CBC
Kellie Beirne (KB)	Director	Office of the CCR
Rhys Thomas (RT)	Chief Operating Officer	Office of the CCR
Hrjinder Singh	Head of Finance, Risk & Assurance	Office of the CCR
Rob O'Dwyer	Head of Infrastructure	Office of the CCR
Nigel Pompeus (via Teams)	Inward Investment Marketing Lead	Office of the CCR
Jordan Musgrove (via Teams)	Social Media & Website Officer - Venture	Office of the CCR
Vikky David (via Teams)	Social Media and Website Officer	Office of the CCR
Liz Fitzgerald (minutes)	Business Development & Partnership Officer	Office of the CCR

**EXTERNAL MINUTES
EXCLUDING EXEMPT ITEMS**

Nic Butler	Business Development & Partnership Officer	Office of the CCR
------------	--	-------------------

Presenter

Tracey Thomas	Chief HR Officer	Cardiff Council
---------------	------------------	-----------------

Observers

Gareth Ashman	Head Of Infrastructure	UK Government
Claire Jenkins (via Teams)	Special Adviser	Welsh Government
Nina Ley (via Teams)	Lead Officer - South East Wales	Welsh Government

Apologies

Cllr Stephen Thomas	Leader	Blaenau Gwent CBC
Cllr Sean Morgan	Leader	Caerphilly CBC
Christina HARRY	Chief Executive	Caerphilly CBC
Cllr Jane Mudd, Vice Chair	Leader	Newport CC
Cllr Andrew Morgan OBE	Leader	Rhondda Cynon Taf CBC
Andy Gilbert	Change Manager	Office of the CCR

Recording of the meeting was started at 09:33

1. Welcome and Apologies

KB opened the meeting; introductions were made and apologies noted.

2. Declarations of Interest - Elected Members' Protocols

Paul Orders and Paul Matthews declared a non-prejudicial personal interest in Item 7 Update on the Transition to the CJC from a Workforce Perspective because CCR staff were employed by Cardiff and Monmouthshire Councils.

3. Minutes of the meeting held on 27 March 2023

The minutes of the meeting held on 27 March 2023 were agreed as a true and accurate record of the meeting as moved by Cllr Hunt and seconded by Cllr David.

4. To Elect the Chairperson for the Regional Cabinet for 2023/24

The Joint Working Agreement in relation to the delivery of the Cardiff Capital Region City Deal provides that the Chairperson of the Joint Committee shall be an elected member representative of a Council appointed to the Joint Committee (Regional Cabinet) and shall rotate amongst the Councils on an annual basis

KB requested nominations for the chair. Cllr Huw Thomas nominated Cllr Hunt for Chair, seconded by Cllr David. All Members present voted in favour with no abstentions. No other nominations were received. KB passed the Chair to Cllr Hunt.

5. To Appoint the Deputy Chairperson(s) for 2023/24

To facilitate the efficient workings of the Regional Cabinet it is proposed to appoint two Vice Chairpersons, from the elected members representatives of the Regional Cabinet

Cllr Hunt requested nominations for Vice Chair(s) and nominated Cllr Huw Thomas, seconded by Cllr David. Cllr Huw Thomas nominated Cllr Jane Mudd and Cllr Mary Ann Brocklesby as Vice Chairs, seconded by Cllr David. No other nominations were received. All Members present voted in favour of all three nominations and there were no abstentions.

6. Updated Regional Cabinet Portfolios & Forward Planner for 2023/24

- (1) KB introduced the item and explained that the portfolios were similar to the previous year in order to retain continuity. KB drew attention to paragraph 4 which contained the proposed leads and noted that all Leaders had confirmed they were happy with the portfolio designations. Leaders noted the breadth and range of portfolios.
- (2) Leaders were unanimous in accepting the recommendations of the report verified by a show of hands, with no abstentions.
- (3) It was resolved that the CCR Regional Cabinet:
 - (1) considered and agreed the set of portfolio lead arrangements for 2022/23 as per paragraph 6 and for completeness at Appendix 1 to this report; and
 - (2) noted the forward strategic planner and key milestones for 2022/23.

All CCR officers left the meeting at 09:41

7. Update on the Transition to the CJC from a Workforce Perspective

- (1) Tracey Thomas introduced the report and confirmed that the legal matters regarding employment had now been finalised and did apply to those working under Cardiff Council, Monmouthshire CC and the Accountable Body. To avoid potential conflicts, Chief Executives from Caerphilly CBC, Rhondda Cynon Taf CBC, Bridgend CBC and Vale of Glamorgan lead on the workforce project, with Caerphilly CBC acting as overall lead. The CJC would take on the employment conditions of Cardiff Council.
- (2) Leaders were unanimous in accepting the recommendations of the report verified by a show of hands, with no abstentions.
- (3) It was resolved that the CCR Regional Cabinet:

- (1) noted the progress update of the People Workstream for the move into the CJC including the Chief Executive Job Description and Person Specification (Appendix 1) and the advice that TUPE applies to staff transferring from constituent councils to the CJC.

CCR officers re-joined the meeting at 09:46

Recording of the meeting was stopped at 09:47

The report and discussion below are exempt from publication because they contain information of the kind described in paragraphs 14 (information relating to the financial or business affairs of any particular person) and 21 (public interest test) of parts 4 and 5 of Schedule 12A to the Local Government Act 1972 and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information

8. Investment and Intervention Framework Report: Recommendation Logs, Outline Business Cases, and Project Updates

- (1) RT introduced the item and went through the updates.
- (2) Leaders were unanimous in accepting the recommendations of the report verified by a show of hands, with no abstentions.
- (3) It was resolved that the CCR Regional Cabinet accepted the recommendations of the exempt report.

The meeting closed at 10:32