

Cardiff Capital Region Regional Cabinet Meeting

9:00am–9.15am on Monday 5 June 2023

[Microsoft Teams](#)

Agenda

1. Welcome and Apologies
2. Declarations of Interest - Elected Members' Protocols Attached
3. Minutes of the meeting held on 22 May 2023 Attached

EXEMPT ITEMS

The reports and all appendices below are exempt from publication because they contain information of the kind described in paragraphs 14 (information relating to the financial or business affairs of any particular person) and 21 (public interest test) of parts 4 and 5 of Schedule 12A to the Local Government Act 1972 and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information

4. Appointment of an Acting Regional Programme Director Attached
To receive the Report of the Director of the Cardiff Capital Region
5. Investment and Intervention Fund Confidential Report – CS Foundry Ltd Attached
Newport
To receive the Report of the Director of the Cardiff Capital Region

Kellie Beirne
Director, Cardiff Capital Region
5 June 2023

Prifddinas-Ranbarth Caerdydd
Cyfarfod Cabinet Rhanbarthol
9.00-9.15am ar Ddydd Iau 5 Mehefin 2023
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Agenda

1. Croeso ac Ymddiheuriadau
2. Datgan Buddiannau - Protocolau Aelodau Etholedig Atodedig
3. Cofnodion y cyfarfod a gynhaliwyd ar 22 Mai 2023 Atodedig

EITEMAU A EITHRIWYD

Mae pob adroddiad ac atodiad isod wedi'u heithrio rhag cael eu cyhoeddi oherwydd eu bod yn cynnwys gwybodaeth o'r fath a ddisgrifir ym mharagraffau 14 (gwybodaeth yn ymwneud â materion ariannol neu fusnes unrhyw berson penodol) a 21 (prawf budd y cyhoedd) o rannau 4 a 5 Atodlen 12A i Ddeddf Llywodraeth Leol 1972 ac o dan holl amgylchiadau'r achos mae budd y cyhoedd o ran cynnal yr eithriad yn gwrthbwysu budd y cyhoedd o ran datgelu'r wybodaeth

4. Penodi Cyfarwyddwr Rhaglen Rhanbarthol Dros Dro Atodedig
Derbyn adroddiad Cyfarwyddwr Prifddinas-Ranbarth Caerdydd
5. Adroddiad Cyfrinachol y Gronfa Buddsoddi ac Ymyrryd – CS Foundry LTD Atodedig
Casnewydd
Derbyn adroddiad Cyfarwyddwr Prifddinas-Ranbarth Caerdydd

Kellie Beirne
Cyfarwyddwr, Prifddinas-Ranbarth Caerdydd
5 Mehefin 2023

Declarations of Interest

Procedural Note for Elected Members

All members are required by law to complete a declaration of interests form to register their financial and other interests that could potentially conflict with their role as local councillor, including their membership of the Joint Committee. In addition, each Council has its own process for recording such interests, as well as its own adopted members' code of conduct. If in doubt, members should seek advice from their Council's Monitoring Officer in the first instance.

In addition to completing a declaration of interests form, members are also required to declare any interests at the start of a meeting of the Joint Committee, where that particular interest conflicts with some or all of the business to be discussed at that meeting. When making a declaration of interest, members should state whether the interest is personal or prejudicial. It is a matter for the member whether or not they choose to declare an interest, and whether or not that interest is personal or prejudicial. Members should refer to their Council's Code of Conduct and seek advice from their Council's Monitoring Officer prior to the start of meeting. If members become aware of a potential interest during the course of the meeting, they should make a declaration at the earliest opportunity and seek advice from the legal representative of the Accountable Body if required.

In respect of personal interests, member may remain in the meeting and take part in any debate and vote on the item of business. In respect of prejudicial interests, then they must leave the meeting immediately, not take part in the discussion of or vote on those items in which they have declared a prejudicial interest.

The interest will be recorded in the minutes of the meeting.

Datgan Buddiannau

Nodyn Gweithdrefnol ar gyfer Aelodau Etholedig

Mae'n ofynnol yn ôl y gyfraith i bob aelod lenwi ffurflen datganiad buddiannau i gofrestru eu diddordebau ariannol a diddordebau eraill a allai o bosibl wrthdaro â'u rôl fel cynghorydd lleol, gan gynnwys eu haelodaeth o'r Cyd-bwyllgor. Yn ogystal, mae gan bob Cyngor ei broses ei hun ar gyfer cofnodi diddordebau o'r fath, yn ogystal â'i god ymddygiad aelodau mabwysiedig ei hun. Os oes amheuaeth, dylai'r aelodau ofyn am gyngor gan Swyddog Monitro eu Cyngor yn y lle cyntaf.

Yn ogystal â chwblhau ffurflen datgan buddiannau, mae'n ofynnol hefyd i aelodau ddatgan unrhyw ddiddordebau ar ddechrau cyfarfod o'r Cyd-bwyllgor, lle mae'r diddordeb penodol hwnnw'n gwrthdaro gyda rhywfaint neu'r holl fusnes i'w drafod yn y cyfarfod hwnnw. Wrth wneud datganiad o fuddiannau, dylai'r aelodau ddatgan a yw'r diddordeb hwnnw yn un personol neu'n rhagfarnol. Mae'n fater i'r aelod p'un a ydynt yn dewis datgan buddiant ai peidio, ac a yw'r diddordeb hwnnw'n bersonol neu'n ragfarnol ai peidio. Dylai aelodau gyfeirio at God Ymddygiad eu Cyngor a gofyn am gyngor gan Swyddog Monitro eu Cyngor cyn dechrau'r cyfarfod. Os daw aelodau'n ymwybodol o ddiddordeb posibl yn ystod y cyfarfod, dylent wneud datganiad ar y cyfle cyntaf a gofyn am gyngor gan gynrychiolydd cyfreithiol y Corff Atebol os oes angen.

O ran diddordebau personol, gall aelod aros yn y cyfarfod a chymryd rhan mewn unrhyw ddadl a phleidleisio ar eitem busnes. O ran diddordebau rhagfarnol, yna mae'n rhaid iddynt adael y cyfarfod ar unwaith, peidio â chymryd rhan wrth drafod na phleidleisio ar yr eitemau hynny y maent wedi datgan diddordeb rhagfarnol ynddynt.

Bydd y diddordeb yn cael ei gofnodi yng nghofnodion y cyfarfod.

Cardiff Capital Region
Regional Cabinet Annual Meeting

9.30am–10.30am on Monday 22 May 2023
Microsoft Teams

Minutes

Leaders and Chief Executives

Cllr John Morgan (via Teams)	Cabinet member for Regeneration	Blaenau Gwent CBC
Damien McCann (via Teams)	Interim Chief Executive	Blaenau Gwent CBC
Cllr Huw David OBE	Leader	Bridgend CBC
Mark Shephard	Chief Executive	Bridgend CBC
Cllr Huw Thomas, Vice Chair	Leader	Cardiff Council
Paul Orders	Chief Executive	Cardiff Council
Cllr Jamie Pritchard	Deputy Leader	Caerphilly CBC
Cllr Geraint Thomas	Leader	Merthyr Tydfil CBC
Ellis Cooper	Chief Executive	Merthyr Tydfil CBC
Cllr Mary Ann Brocklesby (via Teams)	Leader	Monmouthshire CC
Paul Matthews	Chief Executive	Monmouthshire CC
Beverly Owen (via Teams)	Chief Executive	Newport CC
Cllr Mark Norris	Cabinet Member	Rhondda Cynon Taf CBC
Paul Mee	Chief Executive	Rhondda Cynon Taf CBC
Cllr Anthony Hunt, Chair	Leader	Torfaen CBC
Stephen Vickers (via Teams)	Chief Executive	Torfaen CBC
Cllr Lis Burnett (via Teams)	Leader	Vale of Glamorgan Council
Rob Thomas (via Teams)	Chief Executive	Vale of Glamorgan Council

Officers

James Williams	Monitoring Officer	Accountable Body
Christopher Lee	Section 151 Officer	Accountable Body
Gill Brown	Group Accountant	Accountable Body
Gareth Gates	Accountant	Accountable Body
Rhian Kyte	Head of Regeneration & Planning	Caerphilly CBC
Kellie Beirne (KB)	Director	Office of the CCR
Rhys Thomas (RT)	Chief Operating Officer	Office of the CCR
Hrjinder Singh	Head of Finance, Risk & Assurance	Office of the CCR
Rob O'Dwyer	Head of Infrastructure	Office of the CCR
Nigel Pompeus (via Teams)	Inward Investment Marketing Lead	Office of the CCR
Jordan Musgrove (via Teams)	Social Media & Website Officer - Venture	Office of the CCR
Vikky David (via Teams)	Social Media and Website Officer	Office of the CCR
Liz Fitzgerald (minutes)	Business Development & Partnership Officer	Office of the CCR

**EXTERNAL MINUTES
EXCLUDING EXEMPT ITEMS**

Nic Butler Business Development & Partnership Officer Office of the CCR

Presenter

Tracey Thomas Chief HR Officer Cardiff Council

Observers

Gareth Ashman Head Of Infrastructure UK Government
Claire Jenkins (via Teams) Special Adviser Welsh Government
Nina Ley (via Teams) Lead Officer - South East Wales Welsh Government

Apologies

Cllr Stephen Thomas Leader Blaenau Gwent CBC
Cllr Sean Morgan Leader Caerphilly CBC
Christina HARRY Chief Executive Caerphilly CBC
Cllr Jane Mudd, Vice Chair Leader Newport CC
Cllr Andrew Morgan OBE Leader Rhondda Cynon Taf CBC
Andy Gilbert Change Manager Office of the CCR

Recording of the meeting was started at 09:33

1. Welcome and Apologies

KB opened the meeting; introductions were made and apologies noted.

2. Declarations of Interest - Elected Members' Protocols

Paul Orders and Paul Matthews declared a non-prejudicial personal interest in Item 7 Update on the Transition to the CJC from a Workforce Perspective because CCR staff were employed by Cardiff and Monmouthshire Councils.

3. Minutes of the meeting held on 27 March 2023

The minutes of the meeting held on 27 March 2023 were agreed as a true and accurate record of the meeting as moved by Cllr Hunt and seconded by Cllr David.

4. To Elect the Chairperson for the Regional Cabinet for 2023/24

The Joint Working Agreement in relation to the delivery of the Cardiff Capital Region City Deal provides that the Chairperson of the Joint Committee shall be an elected member representative of a Council appointed to the Joint Committee (Regional Cabinet) and shall rotate amongst the Councils on an annual basis

KB requested nominations for the chair. Cllr Huw Thomas nominated Cllr Hunt for Chair, seconded by Cllr David. All Members present voted in favour with no abstentions. No other nominations were received. KB passed the Chair to Cllr Hunt.

5. To Appoint the Deputy Chairperson(s) for 2023/24

To facilitate the efficient workings of the Regional Cabinet it is proposed to appoint two Vice Chairpersons, from the elected members representatives of the Regional Cabinet

Cllr Hunt requested nominations for Vice Chair(s) and nominated Cllr Huw Thomas, seconded by Cllr David. Cllr Huw Thomas nominated Cllr Jane Mudd and Cllr Mary Ann Brocklesby as Vice Chairs, seconded by Cllr David. No other nominations were received. All Members present voted in favour of all three nominations and there were no abstentions.

6. Updated Regional Cabinet Portfolios & Forward Planner for 2023/24

- (1) KB introduced the item and explained that the portfolios were similar to the previous year in order to retain continuity. KB drew attention to paragraph 4 which contained the proposed leads and noted that all Leaders had confirmed they were happy with the portfolio designations. Leaders noted the breadth and range of portfolios.
- (2) Leaders were unanimous in accepting the recommendations of the report verified by a show of hands, with no abstentions.
- (3) It was resolved that the CCR Regional Cabinet:
 - (1) considered and agreed the set of portfolio lead arrangements for 2022/23 as per paragraph 6 and for completeness at Appendix 1 to this report; and
 - (2) noted the forward strategic planner and key milestones for 2022/23.

All CCR officers left the meeting at 09:41

7. Update on the Transition to the CJC from a Workforce Perspective

- (1) Tracey Thomas introduced the report and confirmed that the legal matters regarding employment had now been finalised and did apply to those working under Cardiff Council, Monmouthshire CC and the Accountable Body. To avoid potential conflicts, Chief Executives from Caerphilly CBC, Rhondda Cynon Taf CBC, Bridgend CBC and Vale of Glamorgan lead on the workforce project, with Caerphilly CBC acting as overall lead. The CJC would take on the employment conditions of Cardiff Council.
- (2) Leaders were unanimous in accepting the recommendations of the report verified by a show of hands, with no abstentions.
- (3) It was resolved that the CCR Regional Cabinet:

- (1) noted the progress update of the People Workstream for the move into the CJC including the Chief Executive Job Description and Person Specification (Appendix 1) and the advice that TUPE applies to staff transferring from constituent councils to the CJC.

CCR officers re-joined the meeting at 09:46

Recording of the meeting was stopped at 09:47

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8. Investment and Intervention Framework Report: Recommendation Logs, Outline Business Cases, and Project Updates

- (1) RT introduced the item and went through the updates.
- (2) Leaders were unanimous in accepting the recommendations of the report verified by a show of hands, with no abstentions.
- (3) It was resolved that the CCR Regional Cabinet accepted the recommendations of the exempt report.

The meeting closed at 10:32