

**South East Wales Corporate Joint Committee
Register of Decisions: 22 May 2023**

Decision No.	Minute No.	Decision	Reason	Consultation Undertaken	Dates			Declaration of Interest	Responsibility for Implementation after Date Shown
					Decision Made	Publication	Deadline for Call-in		
CJC.23-24/01	4	<p>(a) Appointment of Chair for 2023/24</p> <p>KB requested nominations for the chair. Cllr Huw Thomas nominated Cllr Hunt for Chair, seconded by Cllr David. All Members present voted in favour with no abstentions. No other nominations were received.</p> <p>(b) Appointment of Vice Chair for 2023/24</p> <p>Cllr Hunt requested nominations for the Vice Chair. Cllr Brocklesby nominated Cllr Mudd, seconded by Cllr David. All Members present voted in favour with no abstentions. No other nominations were received.</p>		N/A	22.05.23	22.05.23	N/A	None	N/A
CCR.23-24/02	5	<p>2022/23 Financial Out-turn and Annual Return</p> <p>It was resolved that the SEW CJC:</p>	1. To present the South East Wales Corporate Joint Committee (the	N/A	22.05.23	22.05.23	N/A	None	Section 151 Officer

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		<p>(1) noted the Final Budget Out-turn position for the financial year ended 31 March 2023 as set-out in this report;</p> <p>(2) approved the indicative Annual Return attached at Appendix 1 subject to it being signed by Internal Audit and by the Interim s151 Officer;</p> <p>(3) authorised the Interim s151 Officer to make minor amendments to the attached indicative Annual Return;</p> <p>(4) authorised the person presiding at the meeting to sign the Annual Return once it has been signed by Internal Audit and by the Interim s151 Officer, for its onward submission to Audit Wales, to commence the 2022/23 audit as</p>	<p>CJC) with the final budget out-turn position for the financial year 2022/23.</p> <p>2. To present to the CJC the indicative, unaudited Annual Return for the year ended 31 March 2023 for approval subject to it being signed by the Interim s151 Officer and by Internal Audit to enable the Annual Return to be approved by the statutory deadline of the 30 June 2023.</p>						

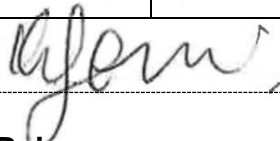
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		<p>set out in this report;</p> <p>(5) noted the deadline for the conclusion of the 2022/23 external audit is 30 September 2023 and that in the event there are any material changes identified by the external audit, then an updated Annual Return will be brought back to the CJC for review and approval prior to this date.</p>							
CCR.23-24/03	6	<p>Update on the Transition to the CJC from a Workforce Perspective</p> <p>It was resolved that the SEW CJC:</p> <p>(1) noted the progress update of the People Workstream for the move into the CJC and the advice that TUPE applies to staff transferring from constituent councils to the CJC;</p>	<p>1. To update members on the progress of the People Workstream within the transition programme</p> <p>2. To approve the Job Description and Person Specification for the Chief Executive – CJC and the attached salary.</p> <p>3. To approve the transition terms</p>	N/A	22.05.23	22.05.23	N/A	Paul Orders and Paul Matthews declared a non-prejudicial personal interest in Item 6 Update on the Transition to the CJC from a Workforce Perspective because CCR staff were employed by Cardiff and Monmouthshire Councils.	Chief Executive of Caerphilly CBC

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		(2) approved the Chief Executive Job Description and Person Specification (Appendix 1) and associated salary; (3) approved the transition terms and conditions of employment as set out in paragraph 11 of the report and that comply with Schedule to the South East Wales Corporate Joint Committee Regulations 2021.	and conditions of employment that comply with Schedule of South East Wales Corporate Joint Committee Regulations 2021.						

Approved for publication



22 May 2023

**Kellie Beirne
Interim Chief Executive
South East Wales Corporate Joint Committee**