

Minutes of the Cardiff Capital Region Regional Transport Authority

1. Welcome and Apologies

The Chair called to order the regular meeting of the Regional Transport Authority at 10.00am-12.00pm on 8 September 2022 on Microsoft Teams.

The Secretariat logged the following persons to be present:

Name (Abbreviation)	Position	Organisation
Cllr Huw David (Chair)	Leader	Bridgend CBC
Katherine Painter (Secretariat) (KP)	Business Support Officer	Office of the CCR
Cllr John C. Morgan	Cabinet Member	Blaenau Gwent CBC
Cllr John Spanswick	Cabinet Member	Bridgend CBC
Cllr Dan De'Ath	Cabinet Member for Transport & Strategic Planning	Cardiff Council
Cllr Geraint Thomas	Cabinet Member for Regeneration & Public Protection	Merthyr Tydfil CBC
Cllr Amanda Owen	Cabinet Member for Environment	Torfaen CBC
Cllr Catrin Maby	Cabinet Member	Monmouthshire CC
Cllr Ann Crimmings	Cabinet Member for Environment and Leisure	Rhondda Cynon Taf CBC
Clare Cameron (CC)	Transport & Energy Manager	Office of the CCR
Roger Waters (RW)	Service Director Highways & Streetcare Services	Rhondda Cynon Taf CBC
Kellie Beirne (KB)	Director	Office of the CCR
Steven Hazleton (SH)	Marketing and Communications Lead	Office of the CCR
Emma L Reed (ER)	Operational Manager	Vale of Glamorgan CBC
Robert O'Dwyer (RoD)	Head of Infrastructure	Office of the CCR

Charlie Nelson (CN)	Transportation Manager	Rhondda Cynon Taf CBC
Jason Dixon (JD)	Operations Manager	Cardiff Council
Michele Mitchell (MM)	Group Leader - Highways and Transportation	Torfaen CBC
Kate Amos (KA)	Solicitor	Office of the CCR
Lindsey Yeoman(LY)	Accountant	Office of the CCR
Suzanne Chesterton (SC)	Head of Governance, Policy and Communications	Office of the CCR
Stephen Jarrett (SJ)	Head of City Services	Newport CC
Stephen Williams (SW)	Service Director Transportation	Rhondda Cynon Taf CBC
Richard Cope (RC)	Transport Manager	Newport CC
Owen Ashton (OA)	Business and Regeneration Service Manager	Blaenau Gwent CBC
Simon Nicholls (SN)	Bus Coordinator	Newport CC
Charlotte Davidson (CD)	Graduate Support Officer	Office of the CCR
Christian A. Schmidt (CS)	Transport Planning and Policy Officer	Monmouthshire CC
Clive Campbell (CC)	Transportation Engineering Manager	Caerphilly CBC

The following list of apologies were recorded:

Name	Position	Organisation
Cllr Sean Morgan	Leader	Caerphilly CBC
Cllr Bronwen Brooks	Cabinet Member`	Vale of Glamorgan CBC

The Chair announced the retirement of Charlie Nelson and thanked Charlie for his hard work and contribution to the CCR Regional Transport Authority Board and to public transport in the region.

2. Declaration of Interests/Conflicts of Interest

No declarations of interest were received.

3. Minutes of the Previous Meeting

The Chair moved for the members to approve the minutes from the previous meeting on 14th July 2022.

The members approved the minutes of the previous meeting noting them as a true and accurate record of the meeting as moved by Cllr Crimmings and seconded by Cllr Morgan.

4. Ultra-Low Emission Vehicles (ULEV) Update

(1) The Board discussed the item.

(2) An update was given by CC on the attached report and appendices, which included information on background, progress to date and business cases. The proposed Car Club (which was noted as an initial SOC and NOT a FBC) and progress on the Taxi Infrastructure and associated issues regarding connection were discussed.

(3) An update was given on the 3-year pilot Try Before You Buy scheme including information on uptake and progress and associated issues around licensing and charger availability which are currently being resolved.

(4) An update was given on the provision of public use chargers. There will be 178 live public-use chargers by the end of October. Welsh Government strategy states that 26,000 chargers will need to be live regionally by the end of 2030. Ozev funding for another 199 sites was discussed (22 of which have now been removed due to not meeting Ozev funding criteria) and approval has now been granted conditional upon delivery by the end of March 2023. Ozev funding is 75% match funded by Welsh Government who have agreed £850,000 for the region. A further £500K of CCR funding is still needed. Placing of chargers on Public Health and school sites was discussed and a limited amount of funding is available for this.

(5) The Car Club was discussed, appendix 2 with initial draft SOC business case attached. This scheme is excluded from existing ULEV funding approval (which has

previously been delegated to the RTA) and would be treated as a new programme which would require to process through approval by Investment Panel as well as RTA. The Intention is for the case attached to pass to Investment Panel next week as a Strategic Outline Case to be considered and pass through the approval process. CC said that there are some gaps in the paper which would need to be filled to meet the requirements of Investment Panel and would then require further review. To create a full FBC it would be necessary to go to tender to obtain the requisite answers from the market, as well as undertake a full options appraisal and ensure review of current schemes such as the try before you buy project to be incorporated. Some funding would be required for this, and approval would be needed to enable to go to tender when the time is right. The business case for the Car Club would be brought back to a future meeting once it has completed the IP approval process.

(6)The yearly amount needed for chargers was queried. CC said that this was the total amount and that it was expected that the market would pick up the cost of funding once infrastructure was in place. Private chargers are already noted on the map and the provision of private charger is on track for the region.

(7)Cllr Morgan said that there was still concern about the uptake of try before you buy in Blaenau Gwent and neighbouring valleys areas due to cost. Local Taxi Drivers are finding costs prohibitive. Cllr Morgan asked whether any progress been made on this or have any other schemes which might prove more affordable been explored? CC said that the intention was to deliver the programme holistically across the region and it was intended to go through licensing departments to send out communications to all drivers reminding them that the trial is free for a month, but the issue remains around what happens after this month. Cardiff Council can lease some vehicles but there has been little uptake at present and feedback suggests drivers consider the costs to be too high. CC has been looking at ways to reduce costs. There is also a possibility of giving a grant towards the purchase of a vehicle but there has been no uptake yet, as this will follow from lease scheme. The key is to encourage drivers to trial vehicles and if uptake of the grant is successful there would be opportunities to roll this out across the region. The challenge will be to prove that the scheme can work in one area as

this can create a case to roll this out regionally. CC is hoping to relaunch all trials before the next meeting and push to improve uptake and revisit marketing.

It was noted that the current economic and energy climate was very challenging – but could be the right time to re-double efforts around behavioural change.

(8)An update was provided to the report’s recommendations at appendix 1. At present there is no need to utilise the extra £5million ringfenced by Regional Cabinet (although subject to a full business case) despite the report’s recommendations which state Regional Cabinet approval is needed. It is thought possible instead, to achieve within the existing allocations given the level of remaining budget.

(9)The Chair received no further questions and the Regional Transport Authority confirmed they accepted the recommendations of the report as moved by Cllr Thomas and seconded by Cllr Spanswick.

(10)It was resolved that the Cardiff Capital Regional Transport Authority:

- (1) noted the information in the report and progress made on the ULEV projects to deliver ULEV infrastructure and on the wider decarbonisation of transport projects; and**
- (2) approves a request to be made to Regional Cabinet for the approval of business cases attached at appendix 2 of this report (adding this is subject to IIF process and Investment Panel consideration in due course).**

EXEMPT ITEMS

5. **Metro Central**

The reports and all appendices below are exempt from publication because they contain information of the kind described in paragraphs 14 (information relating to the financial or business affairs of any particular person) and 21 (public interest test) of parts 4 and 5 of Schedule 12A to the Local Government Act 1972 and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information

To receive the Report of the Director and Transport & Energy Manager of the Cardiff Capital Region

The board discussed the item. Regional Transport Authority confirmed they accepted the recommendations of the exempt report as moved by Cllr Morgan and seconded by Cllr Thomas.

5. Date of Next Meeting:

Board Briefing 24th November 2022 12:30-14:30

Public Board Meeting: 1st December 2022 10:00-12:00

5.1: ACTION: The time of this meeting may need to be changed due to a Ministerial meeting at the same time. CC to investigate this and carry out a survey of members to discuss availability and support for a face-to-face meeting (CC)

The Chair adjourned the meeting at 11.08

Minutes submitted by: Katherine Painter

Minutes approved by: Kellie Beirne